

**SUMMARY  
BOARD MEETING  
20 February 2025**

**Present:** Grant Guilford (Chair), Annabel Harris, Corey Regnerus-Kell, Jenny Jang, Katie Grant, Kate Hill, Will Halliday.

**Apologies:** Rob Mills

**In attendance:** Kevin Bryant, Megan Miller (Minutes)

**1. Board only time**

The Board agreed that Grant Guilford be appointed for a further one-year term.

**2. Welcome**

Attendees were welcomed to the meeting.

**3. Interests register**

The Interests register was reviewed. There were no additional interests to be added.

**4. Confirmation of Minutes**

The minutes of the meeting held on the 28 November 2024 were reviewed prior to the meeting.

**5. Action Items and Matters Arising**

The action items were reviewed and updated.

**6. Strategy and Planning**

**Progress against Annual Plan 4<sup>th</sup> Quarter 2024**

Kevin Bryant spoke on the progress against the Annual Plan for quarter four 2024.

Going forward some actions have been removed from the 2025 Annual Plan altogether due to a change in focus, strategic fit, or the inability to manage third parties (who played in a pivotal role in ensuring completion).

**Annual Plan 2025**

The Annual Plan notes activities to be undertaken by the Association in 2025 to achieve the Strategic Priorities set by the Board and Member Advisory Group.

The Annual Plan for 2025 was approved.

**Constitution Changes**

The Constitution has been reviewed, and changes presented for discussion.

**Motion:** The Board approved the following changes to the Constitution to be voted on at the 2025 AGM;

- **Clause 21 - Regional Networks (RN).** Simplified wording in relation to Regional Networks.
- **Clause 22 - Retired Veterinarians Network.** Broadening the wording of this clause to include additional Networks of the NZVA.

- **Appendix 1 – Regional Networks.** Removal of Appendix 1 due to the information now being covered in Clause 21.

### **Comparison of whitepaper workforce issues**

Kevin Bryant presented a paper on comparisons between the BI White Paper and AVA Churchill White Paper and how these can be included in the NZVA's planning.

### **Internal Audit Opportunities**

A paper on possible Internal Audit opportunities will be presented to the April Meeting.

## **7. Management Report**

The CEO presented his report with the following being discussed:

- The Companion Animal Veterinary Refresher Scheme (CAVRS) has been launched with a number of individuals already registered.
- The Board noted their thanks for the immigration information and advice that is being provided to members.

The following Stakeholder Engagement was noted:

- Te Tiriti Hui
- APHANZ/NZVA catch up
- AWPB meeting
- Sector Leaders Meeting, MPI, VCNZ, Massey, NZVA.
- VPIS Monthly catch up
- MPI – Live exports discussion
- NAEC Subcommittee meeting
- NAWEM Subfunction Meeting
- OSPRI – CEO catch up.
- Pig and Poultry Network
- Beef and Lamb NZ – CEO catch up.
- ACVM catch up.
- Boehringer-Ingelheim – Taking animal health Forward project.
- NZVNA – opportunities to work together.
- NZ Society of Association Executives.

Vet team specific:

- Christchurch City Council Draft Dog Control Bylaw and Policy Review
- Auckland Council's "Let's Protect Our Environment" Early Consultation.
- Pet Refuge collaboration with educational resources.
- Greyhound Racing industry closure announcement.
- Animal Welfare Act S141 guidance meeting.
- Landcare Research stakeholder meeting.
- ICECDogs stakeholder meeting to discuss genetic diversity in Sweden and legislative updates from Denmark.
- AAHA meeting to discuss Best Practice.
- Meeting with HPNZ for development of a marketing plan for 2025.
- Massey Final year Production Animal Rosters.
- Planning DCV Roadshow.
- Meetings with MPI to review HPAI resources.
- Meeting with Zoetis to discuss resources.

**Health and Safety**

The Health and Safety Report was taken noted.

**Finance Report**

The finance report for YE 2024 and January 2025 were presented. Thanks was relayed for the positive 2024 result.

**Risk Register**

The risk register was reviewed.

**7. Board Approvals****Technical Documents**

The following Technical Documents were reviewed by the Board and approved;

- Care and Management of Bobby Calves - Position Statement
- Tail Docking and Castration of Lambs – Position Statement
- Tail Docking and Castration of Lambs – Guidelines
- Surgical Artificial Insemination in Dogs – Position Statement
- Surgical Artificial Insemination in Dogs – Guidelines

**8. For Noting****Membership Report**

The Membership report for 12 November – 5 February was noted.

Resignation reasons were discussed. It was noted that further work will be done to encourage resigned members to rejoin.

**AMR Committee update**

Annabel Harris presented her update report on behalf of the AMR Committee.

**9. General Business****AGM and Awards**

The timing of the Awards Presentations at Conference was discussed. It was agreed that the Awards and President Handover will take place prior to the Thursday night dinner.

With no further business, individuals were thanked for their attendance and the meeting was closed at 2.30