



NZVA
New Zealand Veterinary Association



Connecting with trust.

NZVA Annual Report 2013

Veterinarians
ACTIVELY
contribute to...

ON-FARM
**profit-
ability**

... and the \$1 billion-
plus primary
production spend.



Looking to the Future

For most of us, the year 2020 has always had a futuristic ring about it. But the reality is, in six short years, we will have arrived there!

Twenty years ago, we might have speculated that by 2020 we'd be airlifting patients in our silver suits and Jetpacks. While that's perhaps looking less likely, we do expect to see some fairly revolutionary changes ahead. What will this futuristic profession look like in practice?

As we work towards the Association's 2020 strategy, it is useful to reflect on the key partnerships of the last 12 months that are integral to its success. The nearly-completed Realignment Project has laid the foundation for a more effective and coordinated Association.

There are two key platforms for our 2020 strategy, both of them equally important. An effective and aligned Association will allow us to: **provide stronger support to members personally and professionally**; and **to create a credible and influential profession**.

Internally, our members will have a coordinated approach for common interests, and a strong sense of collegiality and belonging. As the sheer pace of change and impact of new technologies increases, it's critical that we share our knowledge and advance our interests collectively. While none of us can predict what the future will bring, we can ensure we are facing this brave new world together.

Externally, the Association will strengthen its role and responsibility to lead the profession; particularly in respect to relevancy, advocacy and sustainability. Communicating the true value of veterinarians serves to promote our profession to customers and stakeholders, as well as to prospective young vets who are about to make their career choices. Both are integral to the success and sustainability of our future.

The following are the ambitious yet achievable goals in our 2020 strategy. This is what we envisage for our future:

- The profession is integral to the improvement of animal wellbeing and the status of animals in our society.
- The profession informs and shapes public and professional opinions. We are recognised as thought leaders, and the NZVA is the "go-to" group for animal health and all other matters in which vets have an interest.
- The profession is successful. Practices are economic, attracting graduates in sufficient numbers and talent to sustain the profession.

- Vets are the most respected and valued profession in New Zealand.
- Members have a place to go where there is a sense of collegiality and belonging.
- NZVA ensures that there is a coordinated approach to matters of common interest.
- The profession is well-educated and proficient in both technical and non-technical matters. The NZVA is working with Massey University to facilitate the development of competent day-one graduates through the provision of "value added" support, which is regularly assessed for effectiveness. The NZVA will lobby the Veterinary Council of NZ (VCNZ) to require that by 2020, 25% of continuing professional development (CPD) points over a three year horizon must be in the non-technical skills domain.
- NZVA continues to be relevant and meeting the needs of its members.

While our goals are lofty, they are also specific and measurable. As such, the Association expects to be held to account for their delivery.


We also recognise our goals will only be achieved through a collaborative approach. We are heartened by the support we have both within the profession, and externally, with our industry, business and community stakeholders and partners.

During the 2013 year, I have been privileged to work alongside the hardworking and effective teams within the NZVA Board, office, committees and branches. They demonstrate the kind of energy, enthusiasm and talent that inspires confidence for the future of NZVA and the profession.

As we rocket towards 2020, we should all be excited about our potential to collectively make a difference. As well as helping to secure the wellbeing and status of animals in our communities, we are also contributing to science, and the wider prosperity of New Zealand.



Steve Merchant, NZVA President



Veterinarians
directly influence
how the...

\$1.25
BILLION

**COMPANION
ANIMAL**
industry turnover
is spent.

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From the President

A year of partnerships: 2013 in review

As we look back on the year of 2013, we can see a theme of developing stronger partnerships between the New Zealand Veterinary Association (NZVA) and our key markets.

Firstly, it was an important period for the Association in laying the foundations for our 2020 strategy. There was also some effective advocacy and lobbying of the profession's role, particularly around a number of topical headline issues during 2013.

The year saw us strengthen ties with external stakeholders; as well as engage and contribute around significant issues. We worked closely with the Ministry for Primary Industries (MPI) on the whey protein concentrate contamination issue, culminating in a submission to the Ministerial Enquiry and briefing of the Minister of Primary Industries, Hon Nathan Guy. Similarly, the *Theileria* outbreak and the release of the antimicrobial usage report saw the NZVA coordinate and engage with relevant parties to both assist and educate the wider public.

Antimicrobial resistance has the potential to become one of society's leading issues over the next decade. The NZVA has been proactive in front-footing this; by actively engaging with the Ministry of Health, the Veterinary Council of New Zealand (VCNZ), MPI, and the ACVM group.

Partnership events

The 2013 Branch Summit delivered emphasis to both our "inward" support of members and their wellness, and the Association's mandate to lead and promote our brand to the wider profession and the community.

The theme of our 2013 road shows was one of collaboration – with the aim of veterinarians, DairyNZ and milk companies working together on dairy animal health and welfare. A partnership approach to standards development and auditing was promoted, while teasing out

potential roadblocks, both within the profession and the wider dairy farming industry.

Vets and veterinary businesses have a critical role to play in contributing to Government and industry objectives to lift the performance of the dairy industry. However, it is important to take a constructive and reasoned approach. The Association has also maintained, for instance, that it is essential that members' are engaged at an early stage to review current initiatives (such as InCalf and Healthy Hoof), before embarking on new ones.

The NZVA was equally active in the companion animal sector during 2013. We continued to play a coordinating, research and information-gathering role to support the development of the Companion Animal (CA) Wellness Project. In the wider arena, we contributed constructively to the national "cat debate".

A stronger future

The Realignment Project Group continued its valuable work during 2013. Thanks to the energies and efforts of the regional and special interest branch representatives, we have firmed up our internal partnerships, developed support structure, and looked for efficiencies and synergies. The result is a stronger and more aligned Association to take us into the future.

In another key partnership, IVAB's Massey Vet School 50 year celebrations were a great opportunity to celebrate the achievements of our veterinary school, both nationally and internationally. We were delighted to combine their celebrations with NZVA's annual conference, which had a theme of "The Science behind Veterinary Practice". We welcomed a diverse mix of vets over the two days –

drawn from practice, public health organisations, and the wider industry.

A close relationship with IVABs is critical to the future success of the profession. The NZVA will continue to explore new ways to support undergraduates and new graduates; and jointly take responsibility for promoting the profession (and agribusiness) as a vibrant and exciting career option.

Collaboration with industry

Engagement with the Associations' industry partners and sponsors in 2013 resulted in a greater understanding of our mutual expectations and better alignment of strategies, including our continuing professional development (CPD) calendar for the next three years. Continual development of our industry partnerships is a fundamental part of achieving our goals as a profession. We both share a vision of enhancing animal wellbeing, and contributing effectively to agribusiness both within New Zealand and internationally.

As New Zealand strives to double its exports by 2025 – by intensifying agriculture and increasing production – the role of the veterinary profession in evidence-based science, technology transfer and wider support of the agribusiness sector becomes ever-more important.

During 2013 we saw the development of our Red Meat and Dairy Strategies. This brought together relevant stakeholders to form a coordinated approach and align governance processes for issues of mutual importance. The Association was able to highlight the extensive reach of the veterinarian's role - from behind the farm gate, through to production facilities, food safety, export, lobbying, education and research. As well as furthering our responsibility to effectively advocate the value of the profession, this all helps to secure our seat at the table.

This same responsibility behoves us all to act as strong ambassadors for the profession. This includes accepting a degree of compliance and welcoming quality control processes that give our customers and stakeholders



reassurance and understanding of the value we bring.

To that end, the Association has continued to support the development of minimum practice standards with VCNZ and the development of **BESTPRACTICE**.

The NZVA office has coped admirably with both business as usual and the unpredictable issues that occurred over the year, thanks again to our CEO, Julie Hood, and her team for their efforts. Julie managed to lead the team to a successful year, with a surplus to budgets, leaving the Association in a sound position at year end.

Frazer Allan's leadership of the audit and risk committee provided effective governance of the NZVA financial processes, with pleasing progress in developing the wider association's "risk and reserve" and "investment" policies.

Thanks also to Gavin Sinclair as he supported me in my role from mid-year, and to the efforts of the board, in particular to Richard Wild and Caroline Robertson for their efforts developing our red meat and dairy strategies. I'd also like to thank Pieter Verhoek who was elected Vice President and for his help coordinating our cat and companion animal wellness initiatives.

In summary, 2013 has been a positive year for building and strengthening our key relationships, and providing a positive platform for the Association's activities in 2014.

A stylized, handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Steve Merchant
NZVA President

From the CEO

A veterinary profession that is respected and valued for its contribution to New Zealand society

It is with pleasure the report for 2013 for the New Zealand Veterinary Association (NZVA) is presented. The year was notable as the first year of an ambitious seven year strategy that will position the Association as the organisation responsible for having the profession and its members respected and valued.

A number of important multi-year projects commenced, in line with this, as well as a year packed with business as usual activities. Both combined to create some unique resourcing challenges which we are addressing as part of a national office reorganisation in 2014.

Some general highlights for the year amidst all this activity included:

- Membership up 3.76%
- Ratification of a new NZVA Constitution and aligned Branch Rules
- Realignment of key policies and work processes across the national office and branches
- An enhanced mentoring scheme for members
- Two very successful international conferences (thanks to our Companion Animal and Sheep and Beef Cattle Special Interest Branches)
- A very well attended boutique conference in partnership with our branches and with support from the Ministry for Primary Industries (MPI) team
- The rural bonding scheme in its fifth year with a 96% retention rate
- Development in consultation with the Veterinary Council of New Zealand (VCNZ) of minimum practicing standards
- Shared celebrations with Massey: 50 years of Veterinary Education in New Zealand
- A healthy surplus.

Financial results

The surplus for the consolidated group for the 2013 financial year was \$467,138; National Office \$189,552 and Branch \$297,748 results offset by modest deficits in other NZVA entities.

Foundation funds paid to NZVA were for contracted services. The Foundation also paid out a one-off grant to support a BVD project.

Net assets at the end of the year totalled \$5,073,850; National Office \$1,923,795; branches \$2,325,832; Foundation \$ 520,021; EVBF \$232, 905; NQVS \$71,297.

Membership and services

NZVA members totalled 1985 for the year, up 3.76% on 2012, which represents 74.2% of registered practicing veterinarians in New Zealand (73.8% 2012).

There were notable increases in second year graduates and a continuing theme of members moving from full time to part time membership, as the membership feminises. The modelling undertaken by Massey University in 2012, which suggests that the future supply of New Zealand graduates is inadequate at current replacement rates, has been captured as a key issue in the NZVA 2013-2020 strategic plan.

Key membership initiatives

While the focus in 2013 was on new strategic activities and conferencing (both international and national) the national office team continued to look for and introduce initiatives that had members supported professionally and personally. These included:

- Improved online newsletters
- Updated veterinary wellbeing resources
- Updated MyCPD, the members-only recording and reporting system for VCNZ mandatory professional development requirements
- Successful tail docking campaign with over 2,500 submissions to government
- A very successful national roadshow with our branches, MPI, DairyNZ and Fonterra.

And we finished the year reviewing some pleasing results from an Australasian membership survey where we fared (much) better than the average in professional development programmes, young member support, and keeping members informed with professional trends.

We have captured the great ideas on how we can do even better, and will have these fully explored as part of the development of a comprehensive membership strategy.

Professional development products and services

NZVA, under the VetLearn brand, continues to deliver a range of face to face and online education, including road shows, workshops, seminars, a multi-stream conference, VetScholar courses and four student events (InPractice, Crossroads, Prelude to Practice, and VetLaunch). Over the year a total of 2,980 people chose to receive their education and training through NZVA. This was outside of the 1710 delegates (national and international) who attended the World Small Animal Veterinary Association (WSAVA) Conference and the International Sheep Congress.

The New Zealand Veterinary Journal (NZVJ) published a total of 372 scholarly pages in 2013, comprising seven review articles, 26 scientific articles, 14 short communications, 12 clinical communications, four peer-reviewed commentaries and one book review, making a total of 64 scholarly articles. A feature of 2013 was the publication of the World Small Animal Veterinary Association Congress special issue, including state-of-the-art reviews from five keynote speakers at the congress.

Through Taylor and Francis, our international publisher, the NZVJ is now accessible through more than 12,000 academic libraries and more than 6,000 libraries in developing nations. Despite a challenging global library

market the NZVJ subscriptions (134 core subscriptions from libraries and institutions) held up well with the percentage rate of subscription renewals higher than the reported industry trends.

The NZVJ's increased international profile is of high value to the NZVA. It attracts submissions from high-profile authors leading to easy access to the latest veterinary research as a member benefit.

Animal health and welfare

Outside of supporting and developing our members, improving and enhancing the health and welfare of animals continues to be the Association's main focus. By way of example, NZVA achieved the following in 2013:

Working with industry partners to:

- Continue the reduction of routine inductions in dairy herds
- Have a coordinated response to the *Theileria* and Equine Herpes Virus outbreaks
- Review and consider initiatives to demonstrate responsible use of antimicrobials
- Develop minimum standards of practice for veterinarians.

Enhancing the NZVA Animal Welfare Strategy by:

- Introducing the concept of animal wellness programmes with a focus in 2013 on dairy health
- Having members represented on committees, including the National Animal Welfare Advisory Committee, National Animal Ethics Advisory Committee, National Animal Welfare Emergency Management Group, the Animal Behaviour and Welfare Consultative Committee, and various animal welfare advisory groups
- Contributing to the revision of the National Civil Defence Emergency Plan
- Being a member of the Farm to Processor Animal Welfare Forum
- Being a member of the CEO Animal Welfare Advisory Group.

Providing submissions on issues that affect veterinarians and animals:

- Animal Welfare (Equine) Code of Welfare
- Animal Welfare (Layer Hens) Code of Welfare
- Animal Welfare Amendment Bill
- Ionophore Reassessment
- Animal Welfare (Dairy Cattle) Code of Welfare
- Review of Raw Milk Regulations.

In addition, the NZVA developed a comprehensive submission to the Government review into the Whey Protein Concentrate Contamination Incident. Our focus was the promotion of an integrated science based strategy to reduce New Zealand's vulnerabilities in food integrity; and the integral role veterinarians will play in this given their expertise, industry reach, resources and training.

Acknowledgements

The first year of any ambitious strategy is challenging. I would like to acknowledge and thank the NZVA Board, the senior management team and staff, board committees and our Branch Presidents and Committees for their unstinting support in the face of the usual obstacles that require solutions when a step-change in the way an organisation wishes to function is introduced. It is to everyone's credit we are now well advanced into year two of our strategy, with some exciting initiatives underway and a bright future ahead of us.



Most particularly I would like to acknowledge our members. Without you there is no NZVA. I hope, as you read this report, and on behalf of everyone who has contributed to the results, you feel satisfied that your financial contribution has been appropriately and prudently managed, and the reputation of your profession and of individual members has received the appropriate stewardship.

A handwritten signature in black ink that reads "Julie Hood".

Julie Hood
Chief Executive Officer

NZVA and Foundation Board Members



■ **Steve Merchant**
NZVA President, Foundation
Chair, Information and
Communication Technology
Committee Chair



■ **Gavin Sinclair**



■ **Richard Wild**
Marketing and
Communications
Committee Chair



■ **Andrea Murray**



■ **Stu Hutchings**

Thank you to the NZVA/Foundation Board for their wit, wisdom and strategic guidance to ensure the Association's activities in 2013 achieved optimum results for both the profession and its members.



Pieter Verhoek
Education Committee
Chair



Caroline Robertson
Standards Committee,
BESTPRACTICE and
NQVS Chair



Professor Frazer Allan
Audit and Risk
Committee Chair



Debra Gates
Veterinary Business
Group Chair



Special Interest Branch Presidents

Special interest branch (SIB) activities are managed by elected committees, each chaired by a president and supported by a secretary and treasurer.

SIB's work on behalf of their members to ensure they are vibrant organisations that represent the particular interests of different veterinary sector groups. Membership is by payment of the respective SIB subscription. New Zealand Veterinary Association (NZVA) members can join as many SIB's as they wish.

Special interest branch

President

Camelid Branch	Dr Ben Davidson
Club Practitioners Branch	Dr Martin Walshe
Companion Animal Society	Dr Cath Watson
Complementary Veterinary Medicine Branch	Dr Liza Schneider
Deer Branch	Dr Ian Page
Epidemiology and Animal Health Management	Dr Jaimie Hunnam
Food Safety, Animal Welfare and Biosecurity Branch	Dr Peggy Angus-Cook
Industry Branch	Dr Dennis Scott
New Zealand Equine Veterinary Association	Dr Barry Drayton
Pig Veterinary Group	Dr David Lawton
Retired Veterinarians	Dr Bob Gumbrell
Society of Dairy Cattle Veterinarians	Dr Neil MacPherson
Society of Sheep and Beef Cattle Veterinarians	Dr Anthony Oswald
Wildlife Society	Dr Kerri Morgan
Veterinary Business Group	Dr Debra Gates

Regional Branch Presidents

The New Zealand Veterinary Association (NZVA) members choose their regional branch (RB), which is proportionally funded from NZVA subscription income.

The RB role is one of collegiality based around educational meetings and social functions that are organised by the RB committee, exclusively for NZVA members in their local area.

Regional branch	President
Auckland	Dr Garry Cozens
Bay of Plenty	Dr Mathew Fiskien
Canterbury	Dr Julie Brown
Central	Dr Timothy Scotland
East Coast	Dr Maarten van den Heuvel
Hawkes Bay	Dr Richard Sides
Nelson/Marlborough	Dr Todd Field
Northland (co-presidents)	Dr Meredith Love Dr Louise Molendijk
Otago	Dr Robert Mills
Southland	Dr Kim Kelly
Taranaki	Dr Philip Jeffreys
Waikato	Dr Alan Julian
Wellington	Dr Rhea Hurley
West Coast	Dr Mike Maley

NZVA Representatives

on other boards, committees and associations

A number of members represent NZVA on a range of committees and other bodies. The voluntary work they do on behalf of all members is greatly appreciated. Not included in this list are the 35 veterinarians who represent NZVA on Animal Ethics Committees around the country. Their names are not published for security reasons. We would also like to acknowledge our NZVA representatives on the TB Free Committees.

Advisory Committee on Registration of Veterinary Specialists (ACRVS)	Fraser Hill
Agricultural and Veterinary Medicines Advisory Council	Wayne Ricketts
Animal Behaviour and Welfare Consultative Committee	Wayne Ricketts
Animal Technology and Nursing Board (ANTECH)	Fiona Richardson (Chair)
Animals in Schools Education Trust (AASET)	Sue Blaikie & Vicki Melville
Australasian Veterinary Boards Council (AVBC)	Gavin Sinclair
Australia and New Zealand Council for Care of Animals in Research and Teaching (ANZCCART)	John Schofield
Commonwealth Veterinary Association (CVA)	Helen Beban
Companion Animal Health Foundation Trust (CAHF)	Chris Hutchings, Pieter Verhoek, Kate Hill (Trustees)
Donnellan Veterinary Scholarship	Murray Gibb, Peter Warmerdam, Grant Guilford (Trustees)
Elizabeth Veterinary Benevolent Fund (EVBF)	Chris McCaughan (Chair), Nicola King, Julie Hood, Paula Short (Trustees)
Federation of Asian Veterinary Associations (FAVA)	Jim Edwards
Joint NZVA/NZKC Inherited Disorders Committee	Andrew Worth, Pieter Verhoek
Kaimanawa Horse Working Party	Margaret Leyland
Life Sciences Network	Murray Gibb
Ministry of Health, Antibiotic Resistance Advisory Group	Paul Chambers
National Adverse Events Committee	Wayne Ricketts
National Animal Welfare Advisory Committee (NAWAC)	Karen Phillips
National Animal Ethics Advisory Committee (NAEC)	Justine Stewart
National Animal Welfare Emergency Management Group (NAWEM)	Wayne Ricketts
National Mastitis Advisory Committee	David Hawkins, Jess Shelgren
National Velvetting Standards Body (NVSB)	Ian Scott, Andrew Conway
NZ Companion Animal Council (NZCAC)	Pieter Verhoek, Cathy Holgate, Helen Beattie
NZ Equine Health Association	Ivan Bridge
RSNZ Biological & Life Sciences Vice Presidents Advisory Panel	Richard Laven
RSPCA Animals in Science Advisory Committee (AISAC)	Virginia Williams, Wayne Ricketts
South Canterbury SPCA Inc	Bryan Gregor
VCNZ Professional Standards Committee	Caroline Robertson, Gavin Sinclair, Wayne Ricketts
Veterinary Schools Accreditation Advisory Committee (VSAAC)	Jenny Weston
World Small Animal Veterinary Association (WSAVA)	Sue Blaikie
Wormwise Implementation Group (WIG)	Simon Marshall

NZVA Awards

NZVA President's Award

Awarded to Boyd Jones in 2013.

Past Award Recipients

1980	Val Tarrant
1981	K S Thomson
1982	Veterinary Services Council
1984	B W Manktelow
1986	P R Wilson
1987	E J Kirk
1988	B F Smith
1989	E D Fielden
1991	J S Hellstromm
1992	A C Irving
1993	D G Russell
1994	A S Campbell
1995	W A Young
1996	M B Orr
1997	R C Spiers
1998	R H Duckworth
1999	N P Coddington
2000	E M Sommerville
2001	J A Harrison
2002	W A G Charleston
2003	P R Wilson
2004	D J Mellor
2005	A N Bruere
2006	H J Beban
2007	B E Goulden
2008	M C Gibb
2009	V J Peterson
2010	P L Hughes
2011	D Bayvel
2012	N Williamson

Outstanding Service Award

Awarded to Professor D M West in 2013.

Past Award Recipients

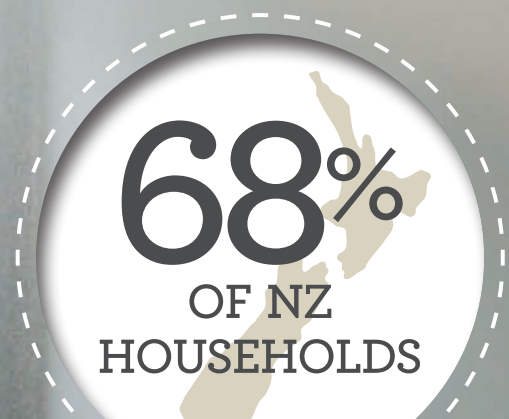
2002	S M Morris
2002	J D Edwards
2003	S A Hutchings
2004	W B McPherson
2005	P D Jolly
2005	R T Blanks
2007	J Bedford
2007	H N Mavor
2008	C R Hutchings
2010	N J Twyford
2011	J F Weston
2012	J Grimmett

Life Members

A Theiler
C J Reakes
H A Reid
C S M Hopkirk
W T Collins
D Young
W C Barry
A Leslie
J F Filmer
W M Webster
A A Blakeley
L W N Fitch
A Friis
J M Stewart
L G Thompson
D W Caldwell
B S Cooper
R J Dun
C R Ensor
B W Manktelow
G J Moon
J C Newhook
G B Peterson
K S Thomson
R D Jolly
E H Shortridge
R H Duckworth
C H B Smith
R B Marshall
L K Whitten
A N Bruère



Veterinarians are the
trusted professionals to
**5 MILLION
COMPANION
ANIMALS**
that reside in...



OUR VISION: The New Zealand Veterinary Association represents a united veterinary profession, respected and recognised both nationally and internationally.

New Zealand Veterinary Association (NZVA)

Notice of 2014 Annual General Meeting

Notice is hereby given that the Annual General Meeting of the New Zealand Veterinary Association Incorporated will be held at Claudelands Conference and Exhibition Centre, Hamilton, Thursday 19 June 2014, commencing at 4pm

To be followed by the NZVA Foundation for Continuing Education (the Foundation) and Veterinary Professional Insurance Society Incorporated (VPIS) AGMs

Agenda

1. Welcome
2. Apologies
3. Obituaries
4. Visitors
5. Confirmation of Minutes of the 2013 Annual General Meeting
6. President's report
7. Financial report
 - i. Adoption of annual accounts for year ended 31 December 2013
 - ii. Appointment of auditor for 2014 year end
 - iii. Establishment of the 2015 subscriptions
8. Election of officers
9. Remits
10. General business

New Zealand Veterinary Association (NZVA)

2013 Annual General Meeting Minutes

Minutes of the 90th Annual General Meeting of NZVA, held 30 July 2013, 3.30pm, Copthorne Hotel, 100 Oriental Parade, Wellington

1 Welcome

Steve Merchant, the newly elected President and Chair of the NZVA Board welcomed members to the 90th Annual General Meeting of the New Zealand Veterinary Association.

Members present: Steve Merchant, Richard Wild, Pieter Verhoek, Gavin Sinclair, Andrea Murray, Stuart Hutchings, Frazer Allan, Debra Gates, Peggy Angus-Cook, Cath Watson, Gavin Shepherd, Mark Gilmore, Meredith MacKenzie, Rochelle Ferguson, Sue Blaikie, Roger Marchant, Chris Thomson, Richard Sides, Greg Chambers, Neil McPherson, Jenny Weston, Lorna Humm, Liza Schneider, Ian Page, Dennis Scott, Jo Holter, Anthony Oswald, Alan Julian, Bob Gumbrell, Louise Molendijk, Garry Cozens, Vince Peterson, Barry Drayton, Mike Scully, Julie Brown, Kerri Morgan, Wayne Ricketts

Guests: Ben Gardiner, President, Australian Veterinary Association

In Attendance: Leanne Fecser, Jacqui Sadler, Samantha Bridge (minutes), Myra Spowart, Julie Hood, Yen Jong, Trish Thorpe, Aaron Fulton, Tylee Byrne, Warwick Sullivan, Phil Stewart, Shannon Leader

2 Apologies

Martin Walshe, Vivienne Lintott, Rose Unsworth, Sandy Cooper, Kim Kelly, Mathew Fiskien, Carol Cathman, Mike Maley, Amy Pierce, Kevin Crews, John Moxham, Ros Rothschild, Hugh Hasselman, Eric Shortridge, Tim Scotland, Craig Hassell, Nicola King, John Pickering, David Barton, Peter Murray, David Taylor, Peter Scott, David Rankin, Brendan Gammeter, Malcolm Jansen, Brenda Collins, Caroline Robertson, David Barrowman, Sherry Chiang, Alicia Hancock, Siyata Divekar, Seton

Butler, Steve Skipper, Greg Bartlett, Rebecca Allan, Annie David, Renee Lodder, Brendan Hickman, Wayne Ricketts, Karley Hermans, Donald Arthur, Leesa Morrish, Bernice Mangnall, Julene Kelly

3 Obituaries

Members stood in silence as a mark of respect for NZVA members, non-veterinary supporters and non member veterinarians of the profession who had passed away during the past year. These included: Douglas Cooper, Thomas Wallace, George Harris, Ivan Ward, Bert Middelberg, Hugh MacDiarmid, Christen Larsen and William Power.

4 Visitors

The President welcomed all visitors and kindred societies particularly Ben Gardiner, President of the Australian Veterinary Society.

5 Confirmation of minutes of the 2012 AGM

It was resolved that:

The minutes of the NZVA AGM held on 20 June 2012 in Hamilton be accepted as a true and accurate record

Jenny Weston | Bob Gumbrell

MOVED/SECONDED

6 Financial reports

i. Adoption of annual accounts for year ended 31 December 2012

Frazer Allan, Chair of the Audit and Risk Committee presented the audited financial report that was included in the 2012 Annual Report.

On the advice of the Association's Auditor, the Group financial statements are prepared by combining the financial statement of all entities that comprise the Group: NZVA, the Foundation, Elizabeth Veterinary Benevolent Fund, NQVS and branches.

The Board is holding off investment decisions until a group-wide investment policy and reserves policy is in place. Both are being completed in phase three of the realignment project and will soon be signed off by the Board.

It was resolved that:

The audited financial accounts for the period ended 31 December 2012 are accepted

Vince Peterson | Catherine Watson

MOVED/SECONDED

ii. Appointment of auditor for 2013 year end

It was resolved that:

Grant Thornton be appointed as the NZVA's auditor for the 2013 financial year

Steve Merchant | Dennis Scott

MOVED/SECONDED

iii. Establishment of the 2014 subscriptions

It was resolved that:

If required, there be an increase no greater than 5% in the NZVA subscription for 2014

Vince Peterson | Gavin Sinclair

MOVED/SECONDED

7 Election of Officers

The President advised members that the following Board members had been re-elected unopposed to the NZVA Board for a three year term: Stuart Hutchings, Andrea Murray, Richard Wild.

The President congratulated Board members on their re-election.

8 Annual Report

Gavin Sinclair, Immediate Past President, spoke to the President's Report included in the 2012 Annual Report.

Highlights of 2012:

- The NZVA strategy was signed off by the NZVA Board and will shape the work the NZVA does over the coming years.
- A new constitution was developed through the realignment project, jointly with branches.
- A successful conference themed "The Heart of Practice" held in Hamilton.
- Formation of the Don McLaren Fellowship Fund, an initiative driven by the New Zealand Equine Veterinary Association (NZEVA).
- Development of dairy strategy and formation of the Dairy Veterinary Strategic Group.
- Formation of a Veterinary Technicians group, currently under the NZVA.
- Input into the New Zealand Animal Welfare Strategy. Submissions to the proposed amendments to the Animal Welfare Act 1999.

The Immediate Past President thanked all attendees of the AGM for consistent support of the Association. He also thanked the CEO, national office staff and Board members for their contribution during the year.

It was resolved that:

The 2012 Annual Report be adopted

Gavin Sinclair | Stu Hutchings

MOVED/SECONDED

9 Constitutional changes

Julie Hood, CEO NZVA, spoke to the changes to the NZVA constitution and branch rules as previously distributed to members.

Summary:

- The NZVA board, through a representative group from branches, have revised the existing constitution into a new constitution and branch rules
- The NZVA board and branch presidents endorsed the new constitution at the August 2012 Branch Summit
- The constitution has been reviewed by the Association's lawyers (no material changes)
- Members are asked to vote on the adoption of the new constitution today
- Each branch will receive individualised branch rules
- Any individual branch constitutions will be archived and the Association's constitution adopted.

It was resolved that:

Members vote to adopt the New Zealand Veterinary Association (NZVA) Constitution and Branch Rules dated 26 May 2013

Jenny Weston | Catherine Watson

MOVED/SECONDED

Chair

CARRIED

10 Remits

No remits were received.

11 General Business

The President announced the recipients of the NZVA awards for 2013:

- President's Award: Professor Boyd Jones
- Outstanding Service Award: Professor David West
- No life membership awarded this year.

Presentation of these awards will be made at the Gala dinner event at the NZVA conference in Hamilton on 20 June 2014.

12 Venue for 2014 AGM

The 2014 AGM will be part of the NZVA conference to be held in Hamilton 16–20 June 2014.

Meeting closed 4.22pm



Steve Merchant
NZVA President

OUR MISSION:

To promote excellence in the veterinary profession through service to and on behalf of members.

Independent Auditor's Report

New Zealand Veterinary Association Incorporated Group (NZVA)

To the members of the New Zealand Veterinary Association Incorporated Group (the Group)

Report on the financial statements

We have audited the financial statements of the Group on pages 20 to 27, which comprise the statement of financial position as at 31 December 2013, and the statement of financial performance and statement of movements in equity for the year then ended, and a summary of significant accounting policies and other explanatory information.

Board Members' responsibilities

The board members are responsible for the preparation of financial statements in accordance with generally accepted accounting practice in New Zealand and for such internal control as the board members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibilities

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that present fairly the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Our firm carries out other assignments for the Group in the area of taxation advice. The firm has no other interest in the Group.

Opinion

In our opinion, the financial statements on pages 20 to 27 present fairly, in all material respects, the financial position of the Group as at 31 December 2013, and its financial performance, for the year then ended in accordance with generally accepted accounting practice in New Zealand.



Grant Thornton New Zealand Audit Partnership

Wellington, New Zealand

17 April 2014

Statement of Financial Performance

For the year ended 31 December 2013

	Note	Group 2013 \$	Group 2012 \$
REVENUE			
Members Subscriptions		1,451,513	1,434,990
Continuing Professional Development		1,466,549	1,227,088
Administration and Tech Services		241,354	274,376
Sponsorship		539,711	575,799
Advertising		422,685	435,781
Newsletter Revenue		169,048	183,963
Rental		20,753	20,400
Interest and Investment Income		142,431	133,034
Other Income		200,015	106,979
Donations Received		14,250	37,043
Total Revenue		4,668,309	4,429,453
EXPENDITURE			
Member Related Expenses			
Branches, Summit and Allocations		112,634	64,253
Marketing, Advertising and Sponsorship		164,793	142,283
Continuing Professional Development		780,144	1,050,396
Occupancy Related Costs			
Building and Occupancy Costs		107,792	103,863
Depreciation	5	102,530	119,745
Administration General			
Audit Fees		35,206	30,042
Staff Related Costs		1,445,917	1,343,140
Consultancy and Legal Costs		88,373	108,149
Financial Costs		35,784	151,426
ICT Software Licences and Support		117,304	124,069
Insurance		15,577	16,646
Office Costs		141,219	115,340
Travel NZVA Related		138,523	209,098
Provision for Doubtful Debts	7	3,110	-
Governance Costs			
Board costs		255,827	245,715
Committee Expenses		30,201	45,440
Project and Specific Expenses			
Projects		130,277	159,977
NQVS Specific		35,916	53,629
Vetscript		252,526	225,408
Other Expenses	4	244,007	121,722
Total Expenses		4,237,660	4,430,341
Operating Surplus / (Loss)		430,649	(888)
Non Operating Transactions			
Plus Unrealised Gains on Investments		20,309	18,072
Net revenue earned on specific reserves	10,11,12	16,180	3,359
Net Surplus for the Year		467,138	20,543

The accompanying notes form part of and should be read in conjunction with these financial statements.

New Zealand Veterinary Association (NZVA) | Consolidated Accounts

Statement of Movement in Equity

For the year ended 31 December 2013

	Note	Group	Group
		2013	2012
		\$	\$
General Funds		4,260,470	4,241,171
Cunningham Memorial		-	115
Donnallen Veterinary Scholarship		-	2,000
Transfer to other Reserves	10,11,12	(16,180)	(3,359)
Net Surplus for the Year		467,138	20,543
Total Recognised Revenue and Expenses for the year		467,138	20,543
General Members Funds		4,711,428	4,260,470
Opening Reserve Funds		346,242	342,883
Transfer from General Funds	10,11,12	16,180	3,359
Total Specific Reserve Funds		362,422	346,242
Equity at Year End		5,073,850	4,606,712

The accompanying notes form part of and should be read in conjunction with these financial statements.


New Zealand Veterinary Association (NZVA) | Consolidated Accounts

Statement of Financial Position

As at 31 December 2013

	Note	Group 2013 \$	Group 2012 \$
Current Assets			
Cash and Cash Equivalents		1,868,978	2,263,909
Receivables	7	149,475	269,618
Stock on Hand		25,523	43,575
Prepayments		54,796	194,978
Term Deposits < 12 months		2,887,496	1,780,990
Accrued Interest		26,404	19,956
Total Current Assets		5,012,672	4,573,026
Non Current Assets			
Portfolio Funds	6,10	363,910	401,968
Total Non Current Assets		363,910	401,968
Fixed Assets	5	876,233	931,885
Total Non Current Assets		1,240,143	1,333,853
TOTAL ASSETS		6,252,815	5,906,879
Current Liabilities			
Accounts Payable	8	397,832	448,370
Income in Advance	9	697,053	768,284
GST Payable		67,029	70,000
Funds Held in Trust		8,666	5,455
Total Current Liabilities		1,170,580	1,292,109
Non Current Liabilities			
Branch Funds	10	8,385	8,058
Total Non Current Liabilities		8,385	8,058
TOTAL LIABILITIES		1,178,965	1,300,167
NET ASSETS/MEMBERS EQUITY		5,073,850	4,606,712
Represented by:			
General Reserves		4,711,428	4,260,470
Marion Cunningham Funds		78,092	77,648
Ian Duncan Funds		262,026	268,594
Don McLaren Funds		22,304	-
Equity at End of Year		5,073,850	4,606,712

For and on behalf of the Board on 17 April 2014


Julie Hood
Chief Executive Officer


Steve Merchant
NZVA President

The accompanying notes form part of and should be read in conjunction with these financial statements.

New Zealand Veterinary Association (NZVA) | Consolidated Accounts

Notes to the Financial Statements

For the year ended 31 December 2013

1 STATEMENT OF ACCOUNTING POLICIES

REPORTING ENTITY

New Zealand Veterinary Association Incorporated (the Society), is a society incorporated under the Incorporated Societies Act 1908 and is entitled to use Differential reporting exemptions as it is not publicly accountable and does not qualify as large.

All Differential reporting exemptions have been applied except for Financial Reporting Standards (FRS) 19 Accounting for Goods and Services Tax.

These financial statements have been prepared using New Zealand Generally Accepted Accounting Principles in New Zealand.

The consolidated financial statements are for the New Zealand Veterinary Association Group, (the Group) which includes entities and branches considered as controlled entities as disclosed in **Note 3**.

BASIS FOR MEASUREMENT

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis are followed by the Group.

BASIS OF PREPARATION

The financial statements of the Group have been prepared under Generally Accepted Accounting Practice in accordance with the External Reporting Boards Financial Reporting Standards.

They comply with approved FRSs and Statements of Standard Accounting Practice (SSAPs) as appropriate for entities that qualify for and apply differential reporting concessions.

PRESENTATION CURRENCY

The financial statements are presented in New Zealand dollars. All numbers have been rounded to the nearest dollar, unless otherwise stated.

2 SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied:

2.1 Consolidation Accounting Policy

The Group financial statements are prepared by combining the financial statements of all the entities that comprise the Group, on a line by line basis. Consistent accounting policies are employed in the preparation and presentation of the Group financial statements. In preparing the Group financial statements, all inter-entity balances and transactions are eliminated in full.

2.2 Cash and Cash Equivalents

Cash and cash equivalents in the Statement of Financial Position comprise cash at bank and short term deposits with an original maturity of less than three months that are readily converted to known amounts of cash and which are subject to an insignificant risk of changes in value.

2.3 Current Investments

Current investments are valued at the lower of cost or net realisable value. Where the carrying amount of an investment exceeds its recoverable amount it is written down to its recoverable amount.

2.4 Non-Current Investments

All Investments except for Portfolio funds managed by Westpac are valued at cost plus an adjustment on a yield to maturity basis to write off any premium or discount on purchase over the period the investment is held. There are two portfolio funds held, one by NZVA and one by Elizabeth Veterinary Benevolent Fund. These investments are initially held at cost and subsequently measured at fair value. Subsequent to initial recognition, any changes in fair value are recognised in the Statement of Financial Performance. The market value of Westpac Investment portfolios as at 31 December 2013 \$300,871 (2012:\$336,445) as per Note 6. Amounts relating to the Ian Duncan Trust Fund managed in the Westpac Portfolio have now been classified as restricted assets.

2.5 Foreign Currencies

Transactions in foreign currencies are recorded in New Zealand dollars by applying the exchange rates ruling at the date of the transaction.

2.6 Fixed Assets

INITIAL RECORDING

All items of fixed assets are shown at cost less accumulated depreciation to date. Cost includes the value of consideration exchanged, or fair value in the case of donated or subsidised assets, and the costs directly attributable to bringing the item to working condition for its intended use.

SUBSEQUENT EXPENDITURE

Subsequent expenditure relating to an item of fixed assets is capitalised to the initial costs of the item when the expenditure increases the economic life of the item or where expenditure was necessarily incurred to enable future economic benefits to be obtained. All other subsequent expenditure is expensed in the period in which it is incurred.

2.7 Depreciation

Depreciation has been provided on a straight line basis. The Group consider the rates used allocate, as fairly as practicable, depreciation to the periods expected to benefit from the use of the assets.

Land	Not depreciated
Premises	2%
Plant and Equipment	20%
Office Equipment	20%
Furniture and Fittings	7%–10%
Computer Software	25%
Web Phase Projects	25%
CRM Project	25%
Alterations	5%

2.8 Accounts Receivable

Accounts receivable are recognised at the original invoice amount less impairment losses. Bad debts are written off in the period in which they are identified.

2.9 Subscriptions Receivable

Subscriptions receivable are recognised at the original invoice amount less impairment losses. Bad debts are written off in the period in which they are identified.

2.10 Taxation

The Group is exempt from income tax under the Veterinary Services Bodies provisions of Section CW50 of the Income Tax Act 2007.

2.11 Goods and Services Tax (GST)

These financial statements have been prepared on a GST exclusive basis except that accounts receivable, accounts payable and accrued expenses where applicable include GST.

2.12 Leases

There are no assets acquired via finance leases. The Society leases buildings. Operating lease payments, where the lessors effectively retain all the risks and benefits of ownership of the leased items, are included in the Statement of Financial Performance in equal instalments over the lease term.

Operating lease revenue is recognised evenly over the expected period of benefit to the Society.

2.13 Accounts Payable

Trade and other payables represent the liabilities for goods and services provided to the Group prior to the end of the financial year that are unpaid. These amounts are usually settled within 30 days.

2.14 Employee Entitlements

All employee benefits of the Group that are expected to be settled within 12 months of the reporting date, are measured at nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, plus annual leave earned and accrued to, but not taken at the reporting date.

2.15 Revenue Recognition

Revenue is recognised on the following bases:

(i) MEMBERS' SUBSCRIPTIONS

Income received from members' subscriptions is allocated proportionally over the period to which they relate. Amounts owed that are due to the Group for past years memberships are shown under current assets net of allowance for impairment.

(ii) OTHER REVENUE

Contract revenue is recognised by reference to the stage of completion of service by the Group. Amounts received in advance of the service being provided are deferred and recognised as Income in Advance.

(iii) INTEREST INCOME

Interest income is recognised in the period in which the interest is earned.

2.16 Financial Instruments

The Group does not have any off-balance sheet financial instruments. Financial instruments with fixed maturity dates purchased with the intention of being held for longer than one year or until maturity are recorded at cost which is adjusted for the amortisation of premiums and accretion of discounts to maturity.

2.17 Changes in Accounting Estimate

As at 1 January 2013, the method of depreciating assets has changed from diminishing value to straight line.

The result is to increase the surplus for the current year by \$13,787. There have been no other changes in accounting estimates or policies since the date of the last annual report.

2.18 Comparatives

Many of the prior year figures have been re-classified to conform to the presentation adopted for the current year which more accurately reflects the activities of the Association.

At 31 December 2012 the Marion Cunningham funds were included in total general funds. The amount of \$77,648 has been identified separately in 2013 along with the 2012 comparatives.

2.19 Change in Accounting Policy

The liabilities relating to Marion Cunningham and Ian Duncan have been restated to equity to reflect that these are funds with specific requirements but do not meet the definition of a liability. A prior period adjustment of \$268,594 has been posted from liabilities to equity to reflect this (Ian Duncan Memorial Fund) as at 31 December 2012. This has no effect on the Statement of Financial Performance.

Refer to the Statement of Movements in Equity for the full affect of this change.

3 CONSOLIDATED ENTITIES

The Financial statements of the New Zealand Veterinary Association include the financial activity of the following

controlled entities of the New Zealand Veterinary Association.

- Auckland Branch of the NZVA
- Camelid Branch of the NZVA
- Club Practitioners Branch of the NZVA
- Society of Dairy Cattle Veterinarians of the NZVA
- Deer Branch of the NZVA
- Elizabeth Veterinary Benevolent Fund
- Epidemiology and Animal Health Management Branch of the NZVA
- Food Safety, Animal Welfare and Biosecurity Branch of the NZVA
- Foundation For Continuing Education of the NZVA
- Industry Branch of the NZVA
- National Quality Veterinary Services of the NZVA
- New Zealand Companion Animal Health Foundation
- Northland Branch of the NZVA

- NZ Equine Veterinary Association of the NZVA
- Companion Animal Society of the NZVA
- Pig Veterinary Society of the NZVA
- Retired Branch of the NZVA
- Society of Sheep and Beef Cattle Veterinarians of the NZVA
- Complementary Veterinary Medicine Branch of the NZVA
- Waikato Branch of the NZVA
- Wildlife Society of the NZVA

4 OTHER EXPENSES

Included in other expenses are donations and grants made to non related entities from conference surpluses:

- IVABS – Donation to Vet Surveillance project
- Foundation for Small Animal Veterinary Association
- World Small Animal Veterinary Association
- Centre for Service and Working Dogs

5 FIXED ASSETS

Group	Cost	Depreciation for year	Accumulated depreciation	Closing Book Value
2013	\$	\$	\$	\$
Premises at Cost	622,905	7,448	81,082	541,823
Plant and Equipment at Cost	24,574	1,066	16,220	8,354
Office Equipment at Cost	43,067	6,123	29,920	13,147
Furniture and Fittings at Cost	197,977	17,560	117,836	80,141
Computer Software at Cost	150,976	26,540	103,902	47,074
Web Phase Projects at Cost	191,775	21,371	169,995	21,780
CRM Project at Cost	119,943	879	119,843	100
Alterations at Cost	404,099	20,205	240,285	163,814
Total	1,755,316	101,192	879,083	876,233

Depreciation in the Statement of Financial Performance includes \$1,241 relating to loss on obsolete assets written off. Nil prior year.

	\$
Depreciation for the year	101,192
Loss on obsolete assets	1,338
Total	102,530

Group	Cost	Depreciation for year	Accumulated depreciation	Closing Book Value
2012	\$	\$	\$	\$
Premises at Cost	622,905	9,328	73,634	549,271
Plant and Equipment at Cost	16,796	715	15,345	1,451
Office Equipment at Cost	52,542	2,839	33,637	18,905
Furniture and Fittings at Cost	189,257	13,704	104,650	84,607
Computer Software at Cost	213,070	39,716	152,842	60,228
Web Phase Projects at Cost	179,899	26,578	147,675	32,224
CRM Project at Cost	138,542	1,771	137,361	1,181
Alterations at Cost	404,099	25,094	220,081	184,018
Total	1,817,110	119,745	885,225	931,885

6 INVESTMENTS

	2013	2012
	\$	\$
Westpac Managed Funds		
Pie Investment Funds (at Fair Value)		
Alternative Investments Fund	12,562	12,075
Australasian Diversified Share Fund	36,895	35,801
International Diversified Bond Fund	34,061	27,014
International Diversified Share Fund	55,655	51,504
NZ Diversified Bond Fund	25,092	23,712
Property Fund	8,958	8,117
Debenture Notes and Shares (at Market Value)		
Deutsche Bank AG	29,907	29,207
BNZ Registered Notes	-	41,172
CBA Capital Australia Ltd	34,230	33,950
Contact Energy	41,020	42,660
Fonterra (Ian Duncan)	52,443	54,433
Westpac Cash Account	22,491	31,233
Managed Portfolio Funds	353,314	390,878
Other Investments		
Fletcher Building 2006 (at market value)	10,536	10,939
VetLearn Intellectual Property (at cost)	10	10
LIC Shares at cost (at cost)	50	50
Canterbury Mortgage Trust (Northland Branch at cost)	-	91
TOTAL INVESTMENTS	363,910	401,968

7 ACCOUNTS RECEIVABLE

	2013	2012
	\$	\$
Accounts receivable	152,585	269,618
Less provision for doubtful debts	(3,110)	-
	149,475	269,618

8 EMPLOYEE ENTITLEMENTS

Included in accounts payable are amounts owed to employees as at 31 December 2013 of \$94,700 (2012:\$78,343).

9 INCOME IN ADVANCE

Included in income in advance are Association subscriptions for membership year 2014 \$634,949 (2013:\$704,888)

10 IAN DUNCAN MEMORIAL FUND

These funds were left in Trust for New Zealand Veterinary Association to manage. They are to be used for research into infertility in Broodmares. Amounts are invested separately and equal the funds held in reserve in the Statement of Movements in Equity. All of the funds are at Westpac and included in cash and cash equivalents, term deposits and portfolio managed funds.

11 MARION CUNNINGHAM FUND

These funds were left in Trust to the Wildlife branch of the Society to be used to promote work on the preservation of endangered wildlife species. Grants are given annually to help with this work.

Amounts are invested separately and equal the funds held in reserve in the Statement of Movements in Equity. All of the funds are at BNZ and are held in short term deposits.

12 DON McLAREN FELLOWSHIP FUND

A Memorandum of Understanding was signed between Don McLaren Trust (Trust) and the New Zealand Veterinary Foundation for Continuing Education (the Foundation) on 30 October 2012. The Trust proposes to invest its capital fund to put towards continuing education and research in veterinary science. The annual income distribution to the Foundation will be allocated on the basis determined by the Trust and the Foundation Board. The Foundation will hold the annual income distribution and apply this in accordance with the Annual Allocation as directed by the Trust. The first annual distribution commitment was set at \$75,000 for financial year 2013, which was received in June 2013. The Trust and the Foundation has determined the allocation of the annual distribution as follows:

(i) **NEW ZEALAND VETERINARY ASSOCIATION (NZVA)**

\$50,000 to go towards the furtherance of continuing education and research in veterinary science, with a principal focus on production animal branches.

	2013
	\$
Distribution during the year	50,000
Amount spent during the year	32,696
Balance carried forward	17,304

A further \$14,000 of the approved funds were paid out in January 2014 leaving a balance to distribute of \$3,304.

(ii) **NEW ZEALAND EQUINE VETERINARY ASSOCIATION (NZEVA)**

\$25,000 to go towards the furtherance of continuing education and research in equine veterinary science.

	2013
	\$
Distribution during the year	25,000
Amount spent during the year	20,000
Balance carried forward	5,000

A further \$2,500 of approved funds was distributed in January 2014 leaving a balance to distribute of \$2,500.

13 OPERATING LEASE

The lease of two Copiers and printer commenced on 10 November 2013 for a term of 60 months expiring on 10 October 2018. The contract previously used was cancelled when the new contract took effect. The commitments at year end are:

	2013	2012
	\$	\$
Less than One Year	27,588	31,149
1 to 2 Years	27,588	31,149
2 to 5 Years	79,316	54,512
Total	134,492	116,810

14 CONTINGENT LIABILITIES

As at 31 December 2013 and 2012 the Group had no Contingent Liabilities.

15 RELATED PARTIES

Other than the related parties which are consolidated in Note 3 the Group is related to Veterinary Professional Insurance Society Incorporated (VPIS) as the Society provides administrative services to VPIS and occupies part of the premises which VPIS owns in conjunction with the Society and the Foundation.

RENTAL

The Society pays VPIS rental for the use of its share of the building occupied by the Society. Rental paid to VPIS or the year was \$19,596 (2012:\$19,326).

The Society pays the Foundation for the use of its share of the building occupied by the Society. All rental income and expenses relating to the transaction are eliminated on consolidation.

MANAGEMENT FEES

The Society charges for management services provided to VPIS.

Management fee paid for the year was \$140,650 (2012: \$137,220).

The Foundation pays the Society for management services provided but all transactions are eliminated on consolidation.



NZVA is **100%** at the **FOREFRONT** of...

animal
health &
welfare

OUR COMMON PURPOSE:

The NZVA ensures that there is a coordinated approach to matters of common interest.

New Zealand Veterinary Association Foundation for Continuing Education (the Foundation)

The Foundation Chairman's report

The New Zealand Veterinary Association continued to provide administrative support for the Foundation over the 2103 year. The Foundation board continued to provide simplified yet effective governance of the Foundation, while continuing the agreed strategy to wind down the Foundation, and eventually wind up the incorporated society.

For 2013, the Foundation's structure remains unchanged as does this strategy to wind down Foundation activities and apply assets to educational purposes, as agreed by the wider membership.

During the year the Foundation received significant donations from the Don McLaren Fellowship Fund for which we are very appreciative. These donations were distributed to the New Zealand Veterinary Association (NZVA) and the New Zealand Equine Veterinary Association (NZEVA).

As a result of these donations received during the year, further consideration is to be given to setting up a charitable trust to receive donations and grant applications.

It was also agreed that consideration was to be given to fundraising and wealth creation structures and activities that align with the wider Association's strategies of success and sustainability.

The Foundation remains in a sound financial position, and thank you to our CEO, Julie Hood, and her team for her efforts over the year.



Steve Merchant
Foundation Chairman

New Zealand Veterinary Association Foundation
for Continuing Education (the Foundation)

Notice of 2014 Annual General Meeting

Notice is hereby given that the Annual General Meeting of the New Zealand Veterinary Association Foundation for Continuing Education (the Foundation) will be held at Claudelands Conference and Exhibition Centre, Hamilton, Thursday 19 June 2014, commencing at 5pm

Agenda

1. Welcome
2. Apologies
3. Confirmation of Minutes of the 2013 Annual General Meeting
4. President's report
5. Adoption of annual accounts
6. General business

New Zealand Veterinary Association Foundation for Continuing Education (the Foundation)

2013 Annual General Meeting Minutes

*Minutes of the Annual General Meeting of the Foundation, held on 30 July 2013,
4.30pm, at Copthorne Hotel, 100 Oriental Parade, Wellington*

1 Welcome

Steve Merchant, Foundation Chair, welcomed those present to the Annual General Meeting of the New Zealand Veterinary Association (NZVA) Foundation for Continuing Education.

Members present: Steve Merchant, Richard Wild, Pieter Verhoek, Gavin Sinclair, Andrea Murray, Stuart Hutchings, Frazer Allan, Debra Gates, Peggy Angus-Cook, Cath Watson, Gavin Shepherd, Mark Gilmore, Meredith MacKenzie, Rochelle Ferguson, Sue Blaikie, Roger Marchant, Chris Thomson, Richard Sides, Greg Chambers, Neil McPherson, Jenny Weston, Lorna Humm, Liza Schneider, Ian Page, Dennis Scott, Jo Holter, Anthony Oswald, Alan Julian, Bob Gumbrell, Louise Molendijk, Garry Cozens, Vince Peterson, Barry Drayton, Mike Scully, Julie Brown, Kerri Morgan, Wayne Ricketts

Guests: Ben Gardiner, President, Australian Veterinary Association

In Attendance: Leanne Fecser, Jacqui Sadler, Samantha Bridge (minutes), Myra Spowart, Julie Hood, Yen Jong, Trish Thorpe, Aaron Fulton, Tylee Byrne, Warwick Sullivan, Phil Stewart, Shannon Leader

2 Apologies

Martin Walshe, Vivienne Lintott, Rose Unsworth, Sandy Cooper, Kim Kelly, Mathew Fiskien, Carol Cathman, Mike Maley, Amy Pierce, Kevin Crews, John Moxham, Ros Rothschild, Hugh Hasselman, Eric Shortridge, Tim Scotland, Craig Hassell, Nicola King, John Pickering, David Barton, Peter Murray, David Taylor, Peter Scott, David Rankin, Brendan Gammeter, Malcolm Jansen, Brenda Collins, Caroline Robertson, David Barrowman, Sherry Chiang, Alicia Hancock, Siyata Divekar, Seton

Butler, Steve Skipper, Greg Bartlett, Rebecca Allan, Annie David, Renee Lodder, Brendan Hickman, Wayne Ricketts, Karley Hermans, Donald Arthur, Leesa Morrish, Bernice Mangnall, Julene Kelly

3 Confirmation of 2012 AGM minutes

It was resolved that:

The minutes of the Foundation AGM held on 20 June 2012 in Hamilton be accepted as a true and accurate record.

Jenny Weston | Stu Hutchings

MOVED/SECONDED

4 Chairman's report

Gavin Sinclair, former Chair of the Foundation Board presented the report that was included in the 2012 Annual Report.

It was resolved that:

The 2012 Annual Report be adopted.

Joanne Holter | Pieter Verhoek

MOVED/SECONDED

5 Adoption of annual accounts

Frazer Allan, Audit and Risk Committee Chair, presented the audited financial report that was included in the 2012 Annual Report.

Frazer confirmed that the conflict of interest for Board members between the Foundation and NZVA involvement has been carefully considered. Foundation Board meetings and NZVA Board meetings are two distinct meetings.

J Weston asked about the administration fee. Frazer explained the background.

It was resolved that:

The audited financial accounts for the period ended 31 December 2012 are accepted.

Richard Wild | Frazer Allan

MOVED/SECONDED

It was resolved that:

The current auditor, Grant Thornton be re-appointed.

Peggy Angus-Cook | Catherine Watson

MOVED/SECONDED

6 Rules of the Foundation

There are no amendments to the rules of the Foundation.

7 General Business

There was no general business raised.

8 Venue for 2014 AGM

The 2014 AGM will be part of the 2014 NZVA conference to be held in Hamilton 16–20 June 2014.

Meeting closed 4.34pm



Steve Merchant
Foundation Chairman

Independent Auditor's Report

New Zealand Veterinary Association Foundation for Continuing Education (the Foundation)

To the members of the New Zealand Veterinary Association Foundation for Continuing Education (the Foundation)

Report on the financial statements

We have audited the financial statements of the Foundation on pages 34 to 39, which comprise the statement of financial position as at 31 December 2013, and the statement of financial performance, statement of movements in accumulated funds for the year then ended, and a summary of significant accounting policies and other explanatory information.

Board Members' responsibilities

The board members are responsible for the preparation of financial statements in accordance with generally accepted accounting practice in New Zealand and for such internal control as the board members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibilities

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that present fairly the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in the Foundation.

Opinion

In our opinion, the financial statements on pages 34 to 39 present fairly, in all material respects, the financial position of the Foundation as at 31 December 2013, and its financial performance, for the year then ended in accordance with generally accepted accounting practice in New Zealand.



Grant Thornton New Zealand Audit Partnership

Wellington, New Zealand

17 April 2014

New Zealand Veterinary Association Foundation for Continuing Education
(the Foundation)

Statement of Financial Performance

For the year ended 31 December 2013

	Note	2013	2012
		\$	\$
INCOME			
Interest Earned		12,539	15,658
Foreign Exchange gain		-	492
Sundry Income		-	111
Rental Income	8 (i)	15,462	15,462
TOTAL INCOME		28,001	31,723
EXPENSES			
Administration Fee	8 (ii)	72,000	142,005
Audit Fees	3	3,000	900
Bank Fees		325	1,009
Depreciation	5	2,335	2,833
Grants		12,645	95,000
Professional Support		1,032	6,110
Sundry Expenses		89	463
TOTAL EXPENSES		91,426	248,320
OPERATING DEFICIT		(63,425)	(216,597)
NON OPERATING INCOME AND EXPENSES			
Net Don McLaren surplus	6	22,304	-
Non operating Surplus		22,304	-
NET DEFICIT FOR THE YEAR		(41,121)	(216,597)

The accompanying notes form part of and should be read in conjunction with these financial statements.

New Zealand Veterinary Association Foundation for Continuing Education
(the Foundation)

Statement of Movements in Accumulated Funds

For the year ended 31 December 2013

	Note	2013	2012
		\$	\$
ACCUMULATED FUNDS			
OPENING GENERAL FUNDS		561,142	777,739
Net Deficit for the Year		(41,121)	(216,597)
Total Recognised Revenue & Expenses		(41,121)	(216,597)
Transfer to Reserve Funds		(22,304)	-
CLOSING GENERAL FUNDS		497,717	561,142
Plus			
OPENING RESERVE FUNDS		-	-
Transfer from general Funds for			
Don McLaren Fellowship Fund – NZVA	6 (i)	17,304	-
Don McLaren Fellowship Fund – NZEVA	6 (ii)	5,000	-
TOTAL RESERVE FUNDS		22,304	-
TOTAL ACCUMULATED FUNDS		520,021	561,142

The accompanying notes form part of and should be read in conjunction with these financial statements.

New Zealand Veterinary Association Foundation for Continuing Education
(the Foundation)

Statement of Financial Position

As at 31 December 2013

	Note	2013	2012
		\$	\$
CURRENT ASSETS			
Cash and Cash Equivalents	4	353,399	406,265
Trade Debtors		3,421	5,484
GST Refund Due		5,894	5,972
TOTAL CURRENT ASSETS		362,714	417,721
INVESTMENT PROPERTY	5	167,986	170,321
TOTAL ASSETS		530,700	588,042
CURRENT LIABILITIES			
Trade Creditors		8,204	26,900
Sundry Creditors		2,475	-
TOTAL CURRENT LIABILITIES		10,679	26,900
TOTAL LIABILITIES		10,679	26,900
NET ASSETS		520,021	561,142
NET EQUITY			
Represented by:			
General Reserves		497,717	561,142
Don McLaren Reserves		22,304	-
TOTAL EQUITY		520,021	561,142

For and on behalf of the Board on 17 April 2014



Julie Hood
Chief Executive Officer



Steve Merchant
NZVA President

The accompanying notes form part of and should be read in conjunction with these financial statements.

Notes forming part of the Financial Statements

For the year ended 31 December 2013

1 STATEMENT OF ACCOUNTING POLICIES

ENTITY

New Zealand Veterinary Association Foundation for Continuing Education (the Foundation) is a registered charity under Charities Act 2005. It is also a Society under the Incorporated Society Act 1908 set up to promote within New Zealand the furtherance of continuing education and research in veterinary science. The Foundation is entitled to use Differential reporting exemptions as it is not publicly accountable and does not qualify as large.

All Differential reporting exemptions have been applied except FRS 19 Accounting for Good and Services Taxes.

BASIS FOR MEASUREMENT

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis are followed by the Foundation.

BASIS FOR PREPARATION

The financial statements of the Foundation have been prepared under Generally Accepted Accounting Practice in accordance with the External Reporting Board's Financial Reporting Standards.

PRESENTATION CURRENCY

The financial statements are presented in New Zealand dollars. All numbers have been rounded to the nearest dollar, unless otherwise stated.

They comply with approved Financial Reporting Standards (FRSs) and Statements of Standard Accounting Practice (SSAPs) as appropriate for entities that qualify for and apply differential reporting concessions.

2 SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied:

2.1 Cash and Cash Equivalents

Cash and cash equivalents in the Statement of Financial Position comprise cash at bank and short term deposits with an original maturity of less than three months that are readily converted to known amounts of cash and which are subject to an insignificant risk of changes in value.

2.2 Foreign Currencies

Transactions in foreign currencies are recorded in New Zealand dollars by applying the exchange rates ruling at the date of the transaction.

2.3 Investment Properties

Investment Properties are shown at cost less accumulated depreciation to date. Cost includes the value of consideration exchanged, and the costs directly attributable to bringing the item to working condition for its intended use. Investment Properties have not been revalued since purchases.

(i) DEPRECIATION

Depreciation has been provided on a straight line basis using estimated useful life of the assets. The Foundation Board considers following rates are appropriate:

Land	Not depreciated
Building	50 years (2% Straight Line)

2.4 Accounts Receivable

Accounts receivable are recognised at the original invoice amount less impairment losses. Bad debts are written off in the period in which they are identified.

2.5 Taxation

The Foundation is exempt from income tax under the Veterinary Services Bodies provisions of Section CW50 of the Income Tax Act 2007.

2.6 Goods and Services Tax (GST)

These financial statements have been prepared on a GST exclusive basis except that accounts receivable, accounts payable and accrued expenses where applicable include GST.

2.7 Accounts Payable

Trade and other payables represent the liabilities for goods and services provided to the Foundation prior to the end of the financial year that are unpaid. These amounts are usually settled within 30 days.

2.8 Revenue Recognition

(i) RENTAL

Rental income is recognised in the period in which it is earned.

(ii) **INTEREST INCOME**

Interest income is recognised in the period in which the interest is earned.

2.9 Financial Instruments

The Foundation does not have any off-balance sheet financial instruments.

2.10 Changes in Accounting Policies

There have been no changes in accounting policies since the date of the last financial report.

2.11 Changes in Accounting Estimate

As at 1 January 2013, the method of depreciating assets has changed from diminishing value to straight line. The result is to decrease the deficit for the current year by \$328.

2.12 Comparatives

Certain prior year figures have been re-classified to conform to the presentation adopted for the current year. There is no net effect on operating result or accumulated funds for the previous year.

3 AUDIT FEES

	2013	2012
	\$	\$
Financial year 2013 fees accrued	1,500	-
Financial year 2012 fees paid	1,500	-
Financial year 2011 fees paid	-	900
	3,000	900

4 CASH & CASH EQUIVALENTS

	2013	2012
	\$	\$
Westpac Cheque Account	8,078	15,721
Westpac Call Account	199,210	249,962
Westpac MDS Term Deposit	73,201	70,582
Westpac Term Deposit	72,910	70,000
	353,399	406,265

5 Investment Property

Investment property is stated at cost less accumulated depreciation as detailed in the schedules below. The Foundation has a 20% ownership in the land and building situated at 44 Victoria Street, the principal place of operation. Ownership is shared with New

Zealand Veterinary Association (NZVA) and Veterinary Professional Insurance Society (VPIS) under an Agreement and Purchase dated August 2006. It receives rental revenue from NZVA.

	At Cost	Depreciation for the year	Accumulated Depreciation	Book Value
	\$	\$	\$	\$
Investment Property				
2013				
Land	81,540	-	-	81,540
Share of Premises	116,752	2,335	30,306	86,446
	198,292	2,335	30,306	167,986
2012				
Land	81,540	-	-	81,540
Share of Premises	116,752	2,833	27,971	88,781
	198,292	2,833	27,971	170,321

6 DON MCLAREN FELLOWSHIP FUND

A Memorandum of Understanding was signed between Don McLaren Trust (Trust) and the Foundation on 30 October 2012. The Trust proposes to invest its capital fund to put towards continuing education and research in veterinary science. The annual income distribution to the Foundation will be allocated on the basis determined by the Trust and the Foundation Board. The Foundation will hold the annual income distribution and apply this in accordance with the Annual Allocation as directed by the Trust.

Cash for the funds is held within cash and cash equivalents prior to distribution.

The first annual distribution commitment was set at \$75,000 for financial year 2013, which was received in June 2013. The Trust and the Foundation has determined the allocation of the annual distribution as follows:

(i) NEW ZEALAND VETERINARY ASSOCIATION (NZVA)

\$50,000 to go towards the furtherance of continuing education and research in veterinary science, with a principal focus on production animal branches.

	2013	2012
	\$	\$
Distribution during the year	50,000	-
Amount spent during the year	32,696	-
Balance carried forward	17,304	-

A further \$14,000 of the approved funds were paid out in January 2014 leaving a balance to distribute of \$3,304.

(ii) NEW ZEALAND EQUINE VETERINARY ASSOCIATION (NZEVA)

\$25,000 to go towards the furtherance of continuing education and research in equine veterinary science.

	2013	2012
	\$	\$
Distribution during the year	25,000	-
Amount spent during the year	20,000	-
Balance carried forward	5,000	-

A further \$2,500 of approved funds was distributed in January 2014 leaving a balance to distribute of \$2,500.

7 CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES

There were no known capital commitments or contingent liabilities as at reporting date (2012: Nil).

8 RELATED PARTIES TRANSACTIONS

(i) RENTAL

The Foundation receives rental income from NZVA relating to its share of the building occupied by NZVA. Rental Income received for the year was \$15,462 (2012: \$15,462). Amount owed by NZVA in accounts receivable as at 31 December 2013 was \$1,481 (2012: \$1,481).

(ii) MANAGEMENT FEES

The Foundation is charged by NZVA for management services. Management fee paid for the year was \$72,000 (2012: \$142,005). Amount owed to NZVA in accounts payable as at 31 December 2013 was \$6,900 (2012: \$6,900).

National Quality Veterinary Services (NQVS)

NQVS Chair's Report

*The **BESTPRACTICE** Committee is pleased to report that there are a number of new clinics and hospitals engaged in the process of becoming accredited and we expect a steady increase in the next 15 months.*

2014 has seen the integration of the Veterinary Council of New Zealand's Minimum Practising Standards (MPS) into the **BESTPRACTICE** standards to further support and assist member practices to comply with these requirements. The HSNO guide is also nearing completion.

The Standards Committee's focus continues to be on the development of guidelines and policies for the profession. The emphasis over the last three years has been to ensure that existing policies and guidelines are still current and realistic and that these policies are communicated well to our members. A good example of this would be the changes to the Fitness to Transport policy and the ensuing roadshow that stimulated wide discussion and engagement of the profession.

As a committee we are also working proactively to identify contentious media issues such as intensive farming systems, antibiotic resistance, and responsible cat ownership. As well as ensuring that the profession has well researched media statements ready for release when a well reasoned veterinary response is important.

2013 saw the completion of the guidelines to prescribing and dispensing of RVMs and PM. This is a very confusing area for practitioners and so helpful hints and a series of commonly asked questions and answers are going to be published in *Vetscript* to assist vets through this area.

The standards committee has continued to be involved on behalf of the NZVA Board with the NZVA Red Meat and Dairy Strategy. This has involved road shows with DairyNZ and Fonterra last year – the key message being working together with strategic partners to increase farm productivity, profitability animal health and welfare, including – and most importantly – addressing the sustainability of veterinary businesses. This work

has led to the formation of the Dairy (DVSG) and Red Meat (RMVSG) steering groups. We continue to work closely with Fonterra and DairyNZ, and in the red meat sector with our involvement with the Red Meat Profit Partnership (RMPP).

Within the DVSG and RMVSG groups the key work streams identified are:

1. Veterinary business alignment eg. cooperating whilst competing.
2. Alignment of continuing professional development (CPD) and the integration of non-technical CPD such as communication, adult education, change management, leadership, and business skills.
3. A strategy to increase farm vet visits and developing the "on-farm" veterinary value proposition.
4. Working on the important issues of food integrity, product stewardship, and responsible retailing.
5. Marketing the veterinary profession brand, a strategic decision.
6. Working more closely with strategic partners such as Beef + Lamb NZ and RMPP, Fonterra and Dairy NZ, where we have achieved recognition of the value in veterinary engagement.

The Standards Committee continues to support the NZ Veterinary Nurses Association (NZVNA) as they move through the qualifications review. And is working with the interim Large Animal Veterinary Technicians' Committee which completed its Code of Conduct last year and is now working on the alignment of paraprofessionals' qualifications and continuing education.

The Leptosure collateral information has been refreshed to include updated training material and better delivery.

TB – The TB testing scheme continues to provide training and assessment of veterinarians by veterinarians in this area.

Hip and Elbow – The PennHIP diagnostic programme has replaced the NZVA Hip Dysplasia programme. Elbow assessment is still available.



A handwritten signature in black ink, appearing to read 'Caroline Robertson'.

Caroline Robertson
NQVS and Standards Committee Chair



K, MULTIPLE MOVEMENTS

in the Far North currently infected with bovine TB have
from 34 different locations throughout New Zealand.



ORGANISATIONAL PURPOSE: The NZVA exists so the veterinary profession in New Zealand is respected and valued.

Veterinary Professional Insurance Society Incorporated (VPIS)

VPIS Chairman's Report

The year under review has presented several significant hurdles which the Board is in the process of working through.

The most significant has been the resignation of our Executive Officer, Dr Wayne Ricketts. Wayne joined the staff of NZVA in 2007 and for the whole of the time since his appointment has worked in the role that became the Executive Officer of VPIS. Wayne took some time to adjust to the idiosyncrasies of the insurance world but over time became indispensable to the Board.

Besides dealing with claims and enquiries on a day to day basis, Wayne's previous experience in the bureaucratic world meant that, amongst other things, he was able to guide us through the minefield of registration under the new Insurance Prudential Supervision Act (IPSA). That VPIS is now fully registered under IPSA can largely be attributed to Wayne's diligence and experience.

Wayne's resignation has meant a reshuffling of responsibilities to ensure that business goes on as usual. Peter Benstead has been appointed by the NZVA in a temporary role and is taking on Wayne's responsibilities within the NZVA office; while I am acting to assist Peter, particularly in claims' situations where veterinary input is required.

The Board wishes Wayne every success in his new role as the Asia-Pacific Area Manager of the World Society for the Protection of Animals (WSPA). It wishes to record its appreciation of the skills and diligence that he brought to the role of Executive Officer of VPIS.

The second major undertaking which the Board has commissioned and is currently working on is the development of a new electronic database and annual renewal platform. This will remove the need for practice managers to fill in much repetitive data such as staff details each year. It will also give the Board the ability to

communicate electronically with individual veterinarians in future.

The full suite of functions will not be available at "go-live" date, scheduled for early July, and those that are not there will be added incrementally. The Board's major concern has been to ensure that the electronic platform will handle the initial renewal accurately and be error free. The Board would like to record its thanks to Suzann Pearless who is managing the project and Easynsure which is developing the platform on behalf of VPIS.

I would like to record VPIS's thanks to the steering group undertaking this task being Suzann, Margaret Carter, Trish Thorpe, Richard Anderson, Mark Gilmour and myself.

The third major undertaking during the year has been the establishment of an Audit and Risk committee. Its role is to constantly assess and update known risk factors which VPIS faces currently and in the future. I would like to acknowledge the work done on this committee, particularly by Drs Gavin Shepherd (Chair) and Mark Gilmour with the able assistance of Margaret Carter and Trish Thorpe of the NZVA office.

I have mentioned in previous reports that the Board is constantly looking at the ongoing costs under IPSA. We remain focused on this as it may well prove that the future costs of compliance under IPSA are too great for a scheme the size of VPIS. If that proves to be the case, the Board may well need to start exploring alternatives which will be able to provide the same services under another structure.

In my last annual report I mentioned that the Board intended to establish some form of premium rebate structure. This hasn't been finalised yet and it was decided that the first renewal using the electronic platform should

take place without alterations to the existing premium calculation algorithm, mainly because of time constraints and the need for accuracy. It is the Board's intention that there will be a rebate provided this coming renewal to large practices. This is due to the Board recognising that their environment generally provides a more structured management base with a reduced risk profile and formal CPD structures. For this renewal, rebates will be applied manually on the premiums of those practices which fit within the Board's parameters.

Claim numbers during the year under review rose slightly to 60 (2012: 52; 2011: 62; 2010: 88; and 2009: 83). Of these, 28 were companion animal related, 14 bovine, 13 equine, two cervine, two ovine and one other. In addition, 14 of the companion animal claims and three of the balance of the claims involved complaints to the VCNZ. The one claim in the "other" classification was a public liability claim which was settled after a practice was alleged to have too vigorously trimmed back the hedge on the boundary of a neighbour.

Equine claims doubled in the year under review compared to the previous year. PPE examinations continue to be a source of claims and the Board will look to reviewing the paperwork associated with this task in an attempt to lower claims.

The Board continues to fund an equine pre purchase roadshow annually. The Board has confirmed its policy that new equine PPE practitioners must attend the first available roadshow and if they fail to do this, their cover under this extension will not be renewed.

There was a net operating surplus for the year under review of \$51,438. In addition, there was a much stronger performance in the investment activities returning a surplus of \$154,860 in addition to the rental income of \$19,327 which was added to this category on the advice of the actuary, giving a total surplus for the year of \$225,625. At balance date, VPIS reserves stood at \$1,940,154.

The Board remains conscious of the need to establish reserves at an appropriate level while being mindful of the requirements under IPISA for reserves of a minimum of \$3 million, should premium levels reach \$1.5 million annually. This is an ongoing exercise.

Crombie Lockwood is continuing to provide our brokerage requirements from its Christchurch and Wellington offices. In particular, thanks are due to Ashley Mason in Wellington and Natasha Armstrong and the balance of the team in Christchurch as they come to grips with the changing requirements of the VPIS scheme.

The NZVA continues to manage the VPIS affairs on a day to day basis. I acknowledge the diligence which Peter Benstead has applied to his temporary role as Acting Executive Officer. The CEO, Julie Hood, adds advice into overall strategy matters. Trish Thorpe continues to provide her typical energy and experience in administering the claims in the absence of veterinary oversight from within the office structure. Margaret Carter has provided much needed and valued accounting skills to the day to day operation of VPIS and she has taken on the responsibility for ensuring that the requirements under IPISA are fully completed. Richard Anderson has provided valuable technical support to the steering group which is developing the database and electronic renewal platform.

Board members continue to work on providing assistance to member practices to help them with their risk management. Board members write regular articles for Vetscript on topical insurance matters.

Ongoing claims means ongoing work is required by the various Board assessors to deal with these claims efficiently. Once again, I acknowledge the help given by the additional assessors who have been appointed from outside the Board and I thank those veterinarians who have offered their skills in this role.

Peter McNab remains in his role as the nominee of the Association of Rural Veterinary Practices Incorporated and actively contributes to all Board decisions.

Vero Liability continues to act as VPIS's underwriter. The Board continues to have an excellent working relationship with both the company and its officers. Matt Baber, in particular, has been a constant source of help and guidance for VPIS.

We continue to receive exemplary service from our primary legal advisors Jones Fee. Ably lead by Greg Jones, their talented group of professionals has represented to the highest standards the best interests of those members who have needed their services.

The terms of office of Drs Brendon Bell and Steve Cranefield expired during the year. Both offered themselves for re-election and were returned to the Board for another three year term.

Finally, I would like to thank the individual Board members for their efforts on behalf of the membership.



VPIS members are well served by the current Board which remains experienced and cohesive. The Board is well aware of the need to plan for succession, but the strength of the Board in recent years has been its stability.

It remains a pleasure to report on behalf of the team.



Vince Peterson
VPIS Chairman

**VETERINARY PROFESSIONAL
INSURANCE SOCIETY (INC)**



VPIS Board Members



Members of the VPIS Board from left to right: Brendon Bell, Steve Cranefield, Wayne Ricketts, Mark Gilmour, Vince Peterson (Chairman), Paul Fraser, Gavin Shepherd, Peter McNab

Thank you to the VPIS Board for its collective wisdom and guidance to the profession in minimising risk associated with some often challenging insurance claims.

Veterinary Professional Insurance Society
Incorporated (VPIS)

Notice of 2014 Annual General Meeting

Notice is hereby given that Annual General Meeting of the Veterinary Professional Insurance Society (Inc) will be held at Claudelands Events Centre, Hamilton at 4pm on 19 June 2014, commencing at the conclusion of the NZVA and the Foundation Annual General Meetings

Agenda

1. Apologies
2. Confirmation of Minutes of the 2013 Annual General Meeting
3. Chairman's Report
4. Adoption of Annual Accounts for the Year Ended 30 September 2013
5. Election of Officers
6. Constitutional changes
7. Confirmation of auditor
8. General Business
9. Venue for 2015 Annual General Meeting

Veterinary Professional Insurance Society Incorporated (VPIS)

2013 Annual General Meeting Minutes

*Minutes of the 25th Annual General Meeting of VPIS, held 30 July 2013, 4.45pm, at
Cophorne Hotel, Oriental Bay, Wellington*

1. Present

Vince Peterson (Chairman), Gavin Shepherd, Steve Crane-Field, Mark Gilmour, Garry Cozens, Catherine Watson, Liza Schneider, Ian Page, Barry Drayton, Mike Scully.

In Attendance

Julie Hood (NZVA CEO), Wayne Ricketts (VPIS Executive Officer), Chris Thomson, Greg Chambers, Neil MacPherson, Jenny Weston, Lorna Humm, Julie Brown, Debra Gates, Gavin Sinclair, Yen Jong, Trish Thorpe (Minutes).

The Chairman, Dr Vince Peterson, called the meeting to order and welcomed members, including observers, overseas and invited guests, to the AGM. The Chairman advised that as the quorum had not been met at the commencement of the meeting that the Annual General Meeting would be adjourned for one minute in accordance with the VPIS Constitution.

The Annual General Meeting was reconvened at 4.46pm.

Apologies

Paul Fraser, Brendon Bell, Peter McNab, Caroline Robertson, Ray Lenaghan.

It was resolved that:

The apologies be accepted

Gavin Shepherd | Mark Gilmour

CARRIED

2. Confirmation of Minutes of the 2012 Annual General Meeting

It was resolved that:

The minutes of the Annual General Meeting held 20 June 2012 be accepted as a true and correct record

Chair

CARRIED

3. Chairman's Report

The Chair informed members that his report was included in the NZVA 2012 Annual Report, released in July 2013.

In addition to his report the Chairman advised the meeting that VPIS has now received its Full Licence from the Reserve Bank under the Insurance (Prudential Supervision) Act 2010. A Strategic Plan has been adopted and an Audit and Risk Committee has been formed.

The Chair further advised the meeting that VPIS is classified as a Small Insurer as long as the annual gross premium income does not exceed \$1.5 million. It is therefore exempt from certain requirements under the Act.

The Chair thanked in particular Wayne Ricketts, VPIS Executive Officer, whose work had largely formed the submission to the Reserve Bank which led to the final registration and also Julie Hood, Chief Executive Officer, Margaret Carter, Finance and Administration Manager, and all the Board members whose input had contributed to the final outcome.

It was resolved that:

The 2012 Annual Report of the VPIS be adopted

Gavin Shepherd | Catherine Watson

CARRIED

4. Adoption of Annual Accounts for the Year Ended 30 September 2012

The Chair spoke to the audited financial accounts for the year ended 30 September 2012.

It was resolved that:

The audited financial accounts for the period ended 30 September 2012 be accepted

Garry Cozens | Catherine Watson

CARRIED

5. Election of officers – Brendon Bell and Stephen Cranefield

Two Board members retired by rotation; Brendon Bell and Stephen Cranefield. Each was willing to stand again.

There were no additional nominations. Brendon Bell and Stephen Cranefield were declared re-elected for a 3 year term.

The Chair congratulated the successful candidates.

6. Constitution changes

The Chair spoke to the proposed changes to the Rules of the VPIS:

6. Election of Board of Management

Currently

The first members of the Board shall be appointed by the subscribers to this constitution. Subsequent members of the Board shall be elected by the ordinary members by postal ballot, and shall hold office for a term for three years whereupon they shall retire. Any retiring member of the Board shall (provided he/she is otherwise qualified) be eligible for re-election. The postal ballot shall be conducted in each year prior to the Annual General Meeting and the result of the postal ballot shall be announced at the Annual General Meeting which follows the ballot. In any such ballot each Ordinary Member shall have one vote.

That clause 6.4 be amended to read:

The first members of the Board shall be appointed by the subscribers to this constitution. Subsequent members of the Board shall be elected by the ordinary members by postal and/or electronic ballot, and shall hold office for a term for three years whereupon they shall retire. Any retiring member of the Board shall (provided he/she is otherwise qualified) be eligible for re-election. The postal and/or electronic ballot shall be conducted in each year prior to the Annual General Meeting and the result of the postal and/or electronic ballot shall be announced at the Annual General Meeting which follows the ballot. In any such ballot each Ordinary Member shall have one vote.

Rationale

To provide for voting by electronic means as well as postal.

11. Discipline

Currently

The Board may take such disciplinary action, as it from time to time considers necessary or desirable to protect interests of the Society. Without limiting the generality of the foregoing the Board shall have power to cancel the membership of any Member of the Society and to impose fines upon any Members of the breach of any of the Rules of the Society.

That clause 11 be amended to read

The Board may take such disciplinary action, as it from time to time considers necessary or desirable to protect interests of the Society. Without limiting the generality of the foregoing the Board shall have power to apply a penalty excess at the discretion of the Board or cancel the membership of any Member of the Society and to impose fines upon any Members of the breach of any of the Rules of the Society

Rationale

To allow the VPIS Board to impose a penalty excess on an insured at the discretion of the VPIS Board.

There was general discussion clarifying circumstances where a penalty excess may be applied, at the discretion of the Board.

It was resolved that:

The proposed changes to the VPIS Rules be adopted

Garry Cozens | Catherine Watson

CARRIED

Confirmation of auditor

The Chair advised the meeting that the current auditors, Grant Thornton, have been reappointed for the 2013-2014 insurance year.

General Business

The Chair spoke to the makeup of the VPIS Board and the representation of the profession.

Venue for 2014 Annual General Meeting

The Chairman advised that the 2014 Annual General Meeting will be held at the NZVA conference in Hamilton, 16–20 June 2014.

There being no further business the Chairman thanked members for their attendance and declared the meeting closed at 5pm.



Vince Peterson
Chairman

Independent Auditor's Report

Veterinary Professional Insurance Society Incorporated (VPIS)

To the members of Veterinary Professional Insurance Society Incorporated

The accompanying summary financial statements, which comprise a summary statement of financial position as at 30 September 2013, a summary statement of comprehensive income, summary statement of movements in equity and summary cash flow statement for the year then ended, and related notes, are derived from the audited financial statements of Veterinary Professional Insurance Society Incorporated. We expressed an unmodified audit opinion on those financial statements in our report dated 17 December 2013.

The summary financial statements do not contain all the disclosures required for full financial statements under generally accepted accounting practice in New Zealand. Reading the summary financial statements, therefore, is not a substitute for reading the audited financial statements of Veterinary Professional Insurance Society Incorporated.

Board Members' responsibility for the Summary Financial Statements

The Board Members are responsible for the preparation of a summary of the audited financial statements in accordance with FRS-43: *Summary Financial Statements*.

Auditor's responsibilities

Our responsibility is to express an opinion on the summary financial statements based on our procedures which were conducted in accordance with International Standards on Auditing (New Zealand) 810: *Engagements to Report on Summary Financial Statements*.

Other than in our capacity as auditor we have no relationship with, or interests in, Veterinary Professional Insurance Society Incorporated.

Opinion

In our opinion, the summary financial statements derived from the audited financial statements of Veterinary Professional Insurance Society Incorporated for the year ended 30 September 2013 are consistent, in all material respects, with those financial statements in accordance with FRS-43.



Grant Thornton New Zealand Audit Partnership
Wellington, New Zealand
17 December 2013

Veterinary Professional Insurance Society Incorporated (VPIS)

Summary Statement of Comprehensive Income

For the year ended 30 September 2013

	Note	2013	2012
		\$	\$
INCOME			
Total operating income		968,773	927,501
LESS EXPENSES			
Insurance fees and premiums		423,000	370,551
Insurance claims		159,031	165,883
Administration		181,530	158,049
Audit Fees		10,513	5,222
Board		91,440	75,416
Depreciation		4,009	5,131
Investment		12,269	12,309
Special projects		16,216	5,049
Total Expenses		898,008	797,610
NET OPERATING SURPLUS		70,765	129,891
INVESTMENT ACTIVITIES			
Investment income		154,860	101,093
Total Investment Income		154,860	101,093
NET SURPLUS FOR THE YEAR		225,625	230,984
Other comprehensive income		-	-
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		225,625	230,984

Summary Statement of Movements in Equity

For the year ended 30 September 2013

	2013	2012
	\$	\$
Opening Balance	1,714,529	1,483,545
Net Surplus for the year	225,625	230,984
Balance as at 30 September	1,940,154	1,714,529

These financial statements should be read in conjunction with the accounting policies and notes that follow.

Veterinary Professional Insurance Society Incorporated (VPIS)

Summary Statement of Financial Position


As at 30 September 2013

	Note	2013	2012	2011
		\$	\$	\$
CURRENT ASSETS				
Cash and cash equivalents		417,001	234,244	367,338
Accounts receivable		204,182	563,969	798,521
Total Current Assets		621,183	798,213	1,165,859
Fixed Assets		219,101	223,111	228,242
Financial Investments		1,613,704	1,487,085	1,208,096
TOTAL ASSETS		2,453,988	2,508,409	2,602,197
CURRENT LIABILITIES				
Accounts payable		22,534	26,920	51,109
GST payable		26,079	48,433	96,243
Subscriptions received in advance		221,149	476,258	797,238
Sundry payables		90,791	152,520	118,062
Provision for claims	3	153,281	89,749	56,000
TOTAL LIABILITIES		513,834	793,880	1,118,652
NET ASSETS / EQUITY		1,940,154	1,714,529	1,483,545

For and on behalf of the Board on 17 December 2013.



Julie Hood
NZVA Chief Executive Officer



Vince Peterson
VPIS Chairman

These financial statements should be read in conjunction with the accounting policies and notes that follow.

Veterinary Professional Insurance Society Incorporated (VPIS)

Summary Statement of Cashflows

For the year ended 30 September 2013

	2013	2012
	\$	\$
Net cash flows from/ (used in) operating activities	182,757	66,907
Net cash flow from/ (used in) investing activities	-	(200,000)
Net change in cash and cash equivalents	182,757	(133,093)
Cash and cash equivalents, beginning of year	234,244	367,337
Cash and cash equivalents at end of year	417,001	234,244

These financial statements should be read in conjunction with the accounting policies and notes that follow.

Veterinary Professional Insurance Society Incorporated (VPIS)

Notes forming part of the Summary Financial Statements

For the year ended 30 September 2013

1 REPORTING ENTITY

The summary financial statements of Veterinary Professional Insurance Society Incorporated (VPIS) were authorised for issue in accordance with a resolution by the Board on 28 May 2014. VPIS is an Incorporated Society registered under the Incorporated Societies Act 1908 and is domiciled in New Zealand. Under the Insurance (Prudential Supervision) Act 2010 insurers are issuers as defined by the Financial Reporting Act 1993. These financial statements have been prepared using Generally Accepted Accounting Practice in New Zealand and the requirements of the Financial Reporting Act 1993. They comply with New Zealand equivalents to International Financial Reporting Standards. NZIFRS and other applicable financial reporting standards, as appropriate for a not for profit Incorporated Society. These financial statements comply with International Financial Reporting Standards (IFRS) as issued by the International Accounting Standards Board.

On 15 July 2013 VPIS was issued a licence to carry on insurance business in New Zealand under the Insurance (Prudential Supervision) Act 2010, and is eligible to use the small insurance exemptions under this act.

The exemptions for ongoing requirements are:

- Licensed insurer must have current financial strength rating;
- And Being an issuer.

VPIS principal activities is to establish such schemes or arrangements for insurance on behalf of members of the society against professional liability or fidelity guarantee insurance, and to promote administer and operate, on behalf of Members of the Society, any scheme of insurance so arranged.

VPIS operates a professional liability insurance scheme for veterinary practices and was licensed by the Reserve Bank in August 2013. VPIS takes advantage of all of the small insurer exemptions. These financial statements were approved for issue by the VPIS Board on 17 December 2013.

2 SUMMARY FINANCIAL STATEMENTS

The summary financial statements have been extracted from the full financial statements of Veterinary Professional Insurance Society Incorporated. The summary financial statements comply with FRS 43: Summary Financial Statements. The summarised financial statements cannot be expected to provide as complete an understanding of the financial performance and financial position of VPIS as the full financial statements. Rental income extracted from the full financial statements has been reclassified as investment

income, other than this no information has been restated or reclassified.

A set of full financial statements can be obtained by contacting the New Zealand Veterinary Association's Finance and Administration Manager on 04 4951146 or writing to the Finance and Administration Manager, New Zealand Veterinary Association, PO Box 11212 Wellington 6142.

The full financial statements, which were authorised for issue by the VPIS Board on 17 December 2013, have been audited by Grant Thornton, who issued an unqualified opinion, with no explanatory paragraphs, dated 17 December 2013.

PRESENTATION CURRENCY

The financial statements are presented in New Zealand dollars (\$), which is VPIS's functional currency and rounded to the nearest \$.

CHANGES IN ACCOUNTING POLICY

The accounting policies adopted are consistent with those of the previous financial year, except that because VPIS was granted an Insurance Licence during the year, it is now classed as an issuer and has adopted all of the New Zealand equivalents to IFRS and the International Financial Reporting Interpretation Committee (IFRIC) as at 1 October 2012. This is the first set of financial statements using full NZIFRS. No restatement of any balances has been required. Please note that there are three years of comparable Balance sheets showing the changes between the years.

3 CLAIMS

Each year VPIS makes a provision for claims received and not yet settled.

	2013	2012
	\$	\$
Provision for Claims		
Opening Provision	89,749	56,000
Actual paid (prior year events)	(23,196)	(68,525)
Remaining provision	66,553	(12,525)
Additional Provision for the current year	85,447	165,883
Additional Provision for other years	73,584	-
Actual Paid (current insurance year's events)	(72,303)	(63,609)
Closing Provision	153,281	89,749

Provisions are treated as a current liability due to the uncertainty in measuring the portion of claims that are likely to be paid over a term exceeding one year where the aggregates have not been breached.

	2013	2012
	\$	\$
Claims, fees & expenses		
Expenses Paid Current Year	95,499	132,134
Less: Paid 30 September (prior year events)	(23,196)	(68,525)
Plus Additional For 2012	73,584	-
	145,887	63,609
Additional Provision for the two years (net of current insurance year's payments)	13,144	102,274
Total expenses incurred for the year	159,031	165,883

4 SOLVENCY MARGIN

Under Section 4.6 of the Solvency Standard for Non-Life Insurance business, issued by the Reserve Bank of New Zealand under section 55 of the Insurance (Prudential Supervision) Act 2010, VPIS is required to disclose its solvency margin. As at 30 September 2013 the solvency margin of \$1.427m in excess of the minimum solvency requirement of \$0.513m. (2012: Solvency margin of \$1.186m and solvency requirement \$0.529m)

5 EVENTS SUBSEQUENT TO REPORTING DATE

There are no events subsequent to reporting date.

The spend on products
and services under the
STEWARDSHIP
of veterinarians is over...



THROUGH NZVA: Our members inform and shape public
and professional opinion.



NZVA
New Zealand Veterinary Association

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NQVS | VPIS**

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