

THE NEW ZEALAND  
VETERINARY ASSOCIATION

# Rising to the challenge

Annual Report 2017



**NZVA**  
New Zealand Veterinary Association



**“I am grateful to all who continue helping us rise to meet the many challenges and opportunities in our ever-changing world and profession.”**

*– Dr Peter Blaikie, NZVA President*



**“For every challenge,  
opportunity, and  
achievement, it was  
heartening to see members  
and staff of the NZVA  
working together to  
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*– Dr Peter Blaikie, NZVA President*



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*Veterinarian Dr Laura Schwerdtfeger with Perky the goat*



## About the NZVA

The NZVA is a national professional membership association representing more than 75% of registered veterinarians in New Zealand. Established in 1924, the NZVA is governed by a Board of veterinarian members who set the association's strategic direction.

At the heart of the NZVA's 2030 strategic vision is the concept that the wellbeing of animals, humans and the environment is inseparable, and that veterinarians are uniquely positioned to influence positive outcomes at this 'intersection'.

By belonging to the NZVA, members are contributing to a wider role and stronger voice for the New Zealand veterinary profession, and positively influencing behaviours and attitudes to animal welfare and wellbeing.

Members pay an annual fee to belong to the NZVA and receive membership benefits and services, including free membership of their

closest regional branch. They can also join their choice of special interest branches for a fee set by each branch.

All NZVA branches – 15 regional branches and 14 special interest branches – are run by voluntary committees of elected members, with financial support and administration services allocated from the NZVA head office in Wellington.

Most of the NZVA's staff are located in the capital, with others located fulltime or part-time in Dunedin, Waikato, and Palmerston North.

### The four objectives of the NZVA Constitution are:





## From the President

I certainly had an inspirational start to my term as President. First, there was the outstanding legacy and strategic vision of Dr Caroline Robertson to build on – thank you Caroline.

Second, there was the opportunity to take part in the 2017 NZVA Branch Summit in Wellington in August. This event showcased the professionalism and leadership of the NZVA members who head our regional and special interest branches and our board, and the NZVA's top-notch management team and staff. I couldn't have asked for a better sense of the association's strengths and commitment.

We have drawn on those strengths and that commitment time and again during 2017 and I am grateful to all who continue helping us rise to meet the many challenges and opportunities in our ever-changing world and profession.

We welcomed a new CEO, Mark Ward, in February and the first NZVA Chief Veterinary Officer, Dr Helen Beattie, in mid-August. Dr Sandra Forsyth and Dr Cath Watson were elected to the NZVA Board from early August, and Dr Alison Dewes and Dr Julie McDade departed in December.

My thanks go to all the newcomers and the outgoing and current Board members and staff for their excellent contribution and service to the association.

Throughout the year, a number of major issues confronted the profession and the wider veterinary industry from natural disasters such as fires and floods to the outbreak of *Mycoplasma bovis* in dairy cattle in the South Island. There were also major wins such as the ban on tail-docking of dogs in New Zealand and our successful bid to host the World Veterinary Congress in New Zealand in 2020.

For every challenge, opportunity, and achievement, it was heartening to see members and staff of the NZVA working together to find solutions, foster relationships, and strive for better outcomes.

Again, many thanks to all who helped us rise to the challenge in 2017.

**Dr Peter Blaikie, BVSc**

NZVA President  
(from August 2017)





## From the CEO

Since I began this role in February 2017, I have been on a steep learning curve – getting to know the veterinary profession from every angle by travelling the country and meeting every member I can.

It is a privilege to be working with NZVA members to make New Zealand a better place for animals and each other.

This has been a year where our profession has risen to challenges and triumphed over adversity. We have built on past successes, learned from our mistakes, and created a platform for enthusiastic and positive change. The year has been as rewarding as it has been demanding for all of us.

The NZVA Board has guided us through the highs and lows of 2017. The board absolutely understands the complexity of the profession and has provided clear direction and unwavering support.

The Special Interest Branches (SIBs), Regional Branches (RBs) and working committees have been a delight to work with. They're hungry to make a difference and they genuinely represent NZVA's members. They are passionate and enthusiastic, and truly committed to bringing the profession into a new era of success and sustainability.

Our partners have time and time again shown the value and trust they have in the NZVA. We are very proud to be associated with them and to be working together for the greater good.

NZVA staff have worked tirelessly behind the scenes throughout the year. We hosted numerous workshops, conferences, and other events, increased our public profile through media and social media, and made numerous improvements to membership services and support. A review of our financial situation resulted in targeted cost-savings and rationalisation of some long-standing contracts and practices, plus a new focus on sustainable growth.

There will be even more opportunity for the association to grow in 2018 and I look forward to achieving even more for the wellbeing of our members, the veterinary profession, and animals throughout New Zealand.



**Mark Ward**

NZVA Chief Executive Officer  
(from February 2017)



# 2017: Year in review

A summary of the year's highlights, challenges, and achievements.

## Welcome aboard

**Mark Ward joined the NZVA as Chief Executive Officer** in February 2017 and quickly immersed himself in understanding the profession and getting to know members, the profession's leaders, industry partners, and other stakeholders.

He travelled to branch meetings and met veterinarians in their workplaces throughout the country.

In the capital, he took up invitations along with Dr Caroline Robertson and Dr Peter Blaikie to meet with influencers in government, politics, lobby and industry groups, business, and science, education, and research fields. His background, experience, and connections enabled him to quickly establish and build on relationships throughout 2017.



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## Two new NZVA Board members were elected during 2017.

Dr Sandra Forsyth and Dr Cath Watson replaced retiring board members Dr Debra Gates and Dr Pieter Verhoek in August. They joined sitting board members Dr Caroline Robertson, Dr Peter Blaikie, Dr Andrea Murray, Dr Bronwyn Smits, Dr Mark Bryan, Dr Alison Dewes, and Dr Julie McDade. The latter two resigned from the board in December.

**A new position of NZVA Chief Veterinary Officer** was created in July when the then-Head of Veterinary Services, Dr Callum Irvine, departed after three years of outstanding service. The new role built on the influential positioning that Dr Irvine had established as the NZVA's representative on numerous boards, committees, and working groups, helping to advance the veterinary profession and getting positive outcomes for animal welfare.

**“Our partners have time and time again shown the value and trust they have in the NZVA. We are very proud to be associated with them and to be working together for the greater good.”**





**Our first NZVA Chief Veterinary Officer, Dr Helen Beattie**, started on 17 August. Reporting to the CEO and working closely with our special interest branches, Helen brought a reputation for being fearless in advocating for animals and the profession. At the time she was President of the NZVA's Companion Animal Veterinarians (CAV) special interest branch, a board member for the New Zealand Companion Animal Council, and working as a warranted animal welfare inspector and Director of Animal Welfare for the Otago SPCA. Helen brings an unparalleled breadth of experience and skill to this key leadership role and has made a significant positive impact in the role during 2017.

**A new role was created for an Executive Officer** to work with the Veterinary Professional Insurance Society (50%) and for the NZVA on pet insurance and general risk analysis (50%).

The successful candidate, Alpha Woolrich, was appointed at the end of 2017 to start in early 2018.

There were a number of other staff changes during the year as people moved on, arrived, or got promoted within the association. Head of Business and Support Services Elise

Adams managed the relatively high staff turnover and frequent rounds of recruitment and induction very effectively and we ended the year with a high-performing close-knit team of staff.

## World Veterinary Congress for Auckland

In April, we announced that New Zealand had won the bid to host the World Veterinary Association's 36th Congress in Auckland in 2020. With dates confirmed 4-7 April, the Congress is expected to attract thousands of delegates from around the world.

NZVA Vice-President Dr Andrea Murray, Head of Continuing Education and Events Leanne Fecser, CPD Academic Director Dr Charlotte Cantley, and CEO Mark Ward attended the 2017 Congress in Korea in August to meet with the organising committee and see first-hand what will be expected for this significant event. Andrea also represented the NZVA at the

International Veterinary Officers Coalition (IVOC) meeting held the day after the congress.

## Continuing education and events

The year was packed with high quality continuing education and events organised by Leanne Fecser and her team. The NZVA hosted four workshops, eight VetScholar modules, three online courses, one international conference, four national conferences, and three events for external providers.

### Conferences hosted in 2017

- International Conference on Animal Health Surveillance, Rotorua, 30 April – 4 May
- "Heart of the Matter" Conference (for Sheep, Beef, Deer, and Companion Animal Veterinarians plus Veterinary Business Group stream), Blenheim, 21-23 June
- "Cutting Edge in the Snow" Equine Conference, Queenstown, 23-28 July





**The NZVA’s poster titled “A continuing education pathway delivering internationally recognised qualifications for veterinarians” was named the Best Poster for Veterinary Education at the 33rd World Veterinary Congress.**

- “Come for the Birds, Stay for the Wildlife” NZVA Wildlife Society Conference, Auckland, 1-3 December
- International Leptospirosis Conference (run by Massey University), 27 November – 1 December
- “Better Together” Dairy Cattle Veterinarians and Large Animal Veterinary Technicians Conference, Wellington, 5-7 December

**Development of the NZVA’s CPD Pathway** in collaboration with Massey University continued throughout the year and everything was put in place for enrolments to start from February 2018. The new qualification pathway for the red meat sector attracted funding from two external primary growth partnerships, and resulted in our CPD Academic Director Dr Charlotte Cantley’s role being extended to fulltime from 1 January 2018.

**The NZVA’s poster titled “A continuing education pathway delivering internationally recognised qualifications for veterinarians”** was named the Best Poster for Veterinary Education at the 33rd World Veterinary Congress in South Korea in August. The poster by Dr Charlotte Cantley, Clive Bingham, Ewen Cameron, Leanne Fecser, Victoria Chapman, and NZVA graphic designer Stephanie Lee, described the new three-step CPD Pathway qualification.

**The New Zealand Veterinary Journal (NZVJ) continued to hold its own internationally and published six issues in 2017.** The NZVJ’s journal impact factor for 2016 increased to 1.514, ranking it 34/135 (in the top 25%) among veterinary science journals. The impact factor reflects the number of citations in 2016 for articles published in the previous two years and is one metric used for the comparison of peer-reviewed journals.

## Strategy 2030 and key projects

The NZVA's strategic vision for 2030 was advanced in various ways during 2017. Our monthly magazine *VetScript* frequently explored the concept of one health and the shared wellbeing of animals, people, and the environment in the context of the strategy and the role of today's veterinarians.

Our strategy to stop the use of antibiotics for the routine maintenance of animal health in New Zealand by 2030 also made progress thanks to the Antimicrobial Resistance Leadership Group chaired by Dr Mark Bryan, and helped to boost our international profile. The NZVA was named in the top three for the World Veterinary Day award on the theme "Antimicrobial Resistance: from Awareness to Action". The award was organised by the World Veterinary Association and the World Organisation for Animal Health (OIE) to recognise the most successful contribution by the veterinary profession towards antimicrobial resistance (AMR). Eighteen projects were nominated, representing 16 countries. The NZVA's 120-page nomination highlighted our vision and progress on AMR and included a description of the excellent media and social media coverage that we achieved in New Zealand on World Veterinary Day.

Some of our major strategic projects were delayed or put on hold, pending changes in related areas. The Welfarm project progressed to due diligence with three veterinary practices, and a decision is to be made about the

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## Projects

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## Countries

project on behalf of the profession in 2018. The product stewardship project awaited the outcome of the NZVA's proposal for a primary growth partnership.

**Dr Caroline Robertson and CEO Mark Ward implemented the NZVA's plan to build stronger relationships with the animal production industries** (red meat, dairy, and equine) to ensure that large animal veterinarians are seen as fully valued partners in the New Zealand production system. Together, they established a Primary Industry Think Tank (PITT) to lay the groundwork for the NZVA's bid for a primary growth partnership to lift the role and value of the veterinary profession along the whole value chain for meat, milk, deer velvet, and wool products.

After many months of preparation and lobbying, the NZVA's proposal for a multi-million-dollar primary growth partnership in animal welfare, product stewardship/AMR, and biosecurity surveillance was presented to the Ministry for

Primary Industries' investment advisory panel. The panel was suitably impressed and invited us to provide some additional information for favourable consideration. This process was overtaken by the General Election and subsequent political decisions about the future of primary growth partnership funding. The next steps for the proposal were unclear at the end of 2017.

We got expert advice and took a closer look at the opportunities and issues around pet insurance as a way for the NZVA to help improve the wellbeing of companion animals by increasing access to veterinary care. We started negotiations to introduce an NZVA-endorsed pet insurance scheme and the process was going well at the end of 2017. It is envisaged that, as well as helping to bring more business to companion animal veterinarians, returns to the NZVA as national agent for an insurance scheme would help to fund research into companion animal issues.





## Relationships at home and overseas

We continued to build constructive relationships with the Veterinary Council of New Zealand and Massey University's School of Veterinary Science, as well as the New Zealand Veterinary Nurses Association and allied associations such as the New Zealand Medical Association and the Rural Health Alliance of Aotearoa New Zealand.

We maintained strong relationships with the World Veterinary Association, World Small Animal Veterinary Association,

Australian Veterinary Association, American Veterinary Medical Association, China's Veterinary Medical Association, and the 2020 World Veterinary Congress Committee.

We sent NZVA representatives to the:

- Australian Veterinary Association Conference, Melbourne, 4-9 June
- World Veterinary Congress, Korea, 27-31 August
- International Veterinary Officers Council (IVOC), Korea, 31 August to 1 September

## Finances

The NZVA's finances required attention during 2017 to adjust to a significant shortfall in forecast revenue at the start of the year. The challenge was turned into an opportunity to rationalise and update supplier arrangements, reduce costs, review funding models, and diversify income streams. By the end of the year, the financial situation was much improved and the focus turned towards future investment requirements, a growth strategy, and new partnership models to be introduced in 2018.





Throughout 2017, VetScript took on challenging topics and explored controversial territory as well as showcasing the leading lights of the profession and delivering quality technical content.

## Publishing and advertising

**We continued to profile the true value of veterinarians in our online and printed publications.**

Our monthly (except January) magazine *VetScript* had a stellar year, going from strength to strength, with the contract team of Bette Flagler and Amanda Traves working closely with staff at the NZVA head office. A survey of readers confirmed that the magazine is highly valued as a member benefit and is achieving the goals set for the contract arrangement at the start of 2016.

Throughout 2017, *VetScript* took on challenging topics and explored controversial territory as well as showcasing the leading lights of the profession and delivering quality

technical content. Articles provoked discussion and debate on subjects such as diversity in the workforce, mental health and wellbeing in the profession, and attitudes towards female veterinarians, after-hours availability, and flexible working arrangements. There were features on innovative and entrepreneurial veterinarians and businesses, and insights into research and new ways of thinking about animal wellbeing.

The volume of display advertising in our printed publications – such as *VetScript* and the journals produced by the NZVA's larger special interest branches – dropped across the board during 2017. This was caused mainly by a reduction in the number of regular advertisers as a result of company mergers and acquisitions, and different marketing priorities within the veterinary industry.

Mitigating strategies were put in place, and the editors of all the NZVA's publications met twice during the year to consider advertising and publishing options. The editors' group is working together to ensure that members continue to be well-served with up-to-date technical content and information of value to the veterinary profession. Classified advertising in *VetScript* ran against the trend and was at historically high levels for most of the year.

In December, we introduced digital advertising and sponsored content on the NZVA website and social media accounts. Several of our industry partners and regular advertisers began using the online advertising options immediately in addition to their print advertising.

>35k   
Online Reach  
 1k  
Likes

## Public profile

In April, we welcomed Senior Communications Advisor, Emily McKewen, who immediately got to work raising the NZVA's profile with news media and on social media channels. We achieved significant increases in audience reach on social media and through mainstream media on a number of key issues for the profession in 2017. For example, our campaigns on antimicrobial resistance and tail docking led to a huge increase in media coverage and our reach online (>35,000), with more than 1,000 new likes on our Facebook page. In six minutes, we reached tens of thousands of New Zealand homes on World Veterinary Day through multimedia engagement on the topic of AMR.





We also ran successful social media campaigns for World Animal Day and One Health Day. Combined with improvements to and fresh content on the NZVA website, our work and our positions on animal welfare and one health issues are regularly being seen by hundreds of thousands of people on our digital channels.

## Surveys

We ran several surveys to gather data for the benefit of members and veterinary businesses, including:

- NZVA member veterinarians were surveyed in April for their views on a review of our policy on complementary medicines and alternative treatments by veterinarians. The survey was developed with input from the NZVA's Complementary Veterinary Medicines Branch and Epidemiology and Animal Health Management Branch committees, with oversight from the NZVA's Standards Committee.
- In July, we ran a survey of mentors and mentees taking part in the NZVA's mentoring programme to find out what was working well and where improvements could be made.
- Members of the Retired Veterinarians special interest branch were surveyed in September about the future direction of the branch.
- A wages and salaries benchmarking survey was carried out in October, with participating veterinary practices paying to take part and receiving a confidential

report on how their business was performing in the current market.

- A free benchmarking survey to compare veterinary practice growth was carried out in October. Participants got a report on current and projected performance for their practice in the next five years, including revenue trends.



## Membership

As of 1 August, NZVA membership had increased to more than 2,200 members (up about 5% on 2016), after a successful mid-year renewal campaign run during July. A revamped membership benefits package was created for the 2018 membership drive that started in November.

A review of the membership administration system installed in October 2016 concluded that we should continue with implementation while our

overall information technology infrastructure is reviewed. Planning for the IT infrastructure review was completed in late 2017. The review will identify investment requirements for the NZVA's information systems strategic plan and include an education IT strategy to replace systems that support delivery of veterinary CPD.

## Member wellbeing and support

Support was provided for veterinarians experiencing their own challenges during the year. This came in the form of confidential counselling through the 24-hour Vitae service, pastoral care co-ordinated by the NZVA Chief Veterinary Officer, and information about and contacts for helpful services.

The Veterinary Wellbeing Group continued to report through to the NZVA Board's committee, the Veterinary Business Group.

There was strong demand for effective mentoring advice throughout the year. The NZVA's Mentoring Scheme matches NZVA veterinary members at any stage of their career with experienced veterinary practitioners who can provide advice and support.

## Student and graduate events

We held successful events for Massey University School of Veterinary Science students (in their first, third, and fifth years of study) and recent graduates to share perspectives about the veterinary profession. All Massey veterinary school students receive free student membership to the NZVA, and graduates pay half-price membership fees for their first two years in practice.

Dr Caroline Robertson gave the “welcome to the profession” speech at the Massey graduation ceremony in May, and we gave three prizes to top-performing students. We also supported selected student fundraising and social activities.



## Strategy Day and Branch Summit

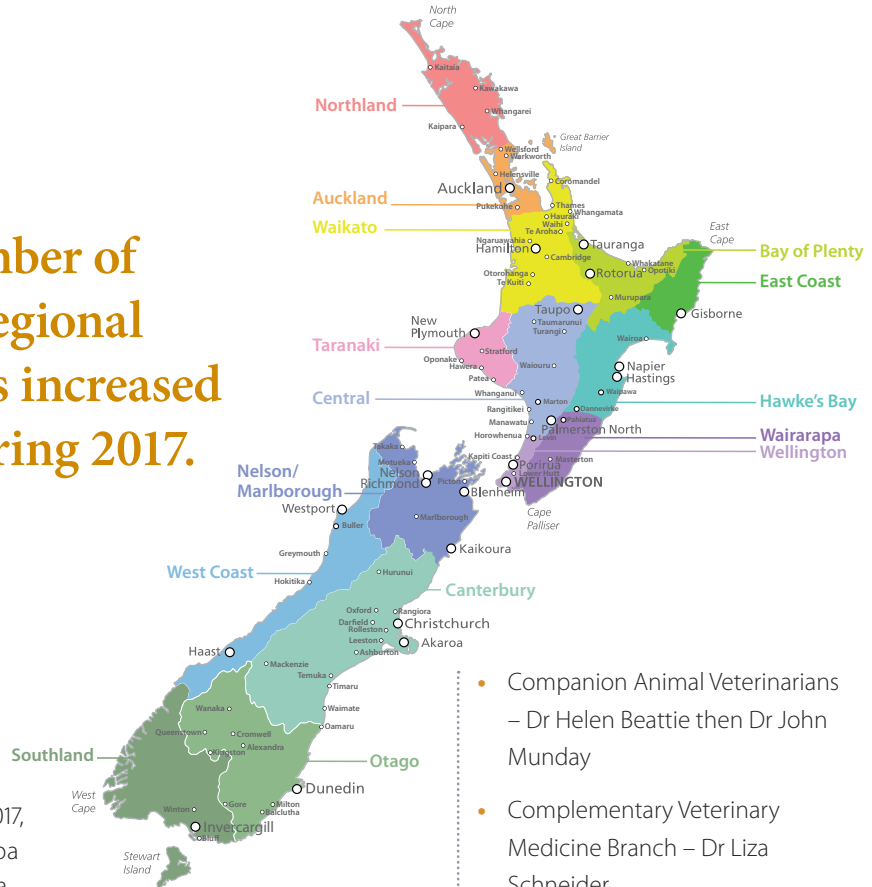
In March, presidents from the NZVA’s special interest branches and some regional branches met with the Board and senior management in Palmerston North for a Strategy Day. The meeting confirmed that we are on the right track with the NZVA Strategy 2030, and talked about approaches within the strategy that could be showcased for the

World Veterinary Congress in 2020 in Auckland. A summary of the outcomes of the day was sent to everyone who took part, with the aim of encouraging further input from branch members. In August, the annual Branch Summit and orientation for new committee members was held in Wellington in conjunction with the AGM. Priorities that arose consistently were regional branch reinvigoration, wellbeing, and one health.





## The number of NZVA regional branches increased to 15 during 2017.



### Regional branches on the rise

The number of NZVA regional branches increased to 15 during 2017, with the formation of the Wairarapa branch in mid-August. There was a concerted push to reinvigorate all regional branches, led by Waikato and Canterbury with interesting new activities and crowd-drawing CPD sessions. Each regional branch has an important role within the NZVA network, connecting members, sharing knowledge, building public profile, and promoting the interests and fostering co-operation among veterinarians in the region. About 120 regional branch meetings are held each year to build collegiality and provide access to CPD.

The presidents of our regional branches in 2017 were:

- Northland – Dr Mari Brown
- Auckland – Dr Garry Cozens
- Waikato – Dr Charlotte Cantley
- Bay of Plenty – Dr Kate Heller
- Hawkes Bay – Dr Neil Stuttle
- East Coast – Dr Maarten van den Heuvel
- Central Region – Dr Tim Scotland
- Taranaki – Dr Philip Jeffreys

- Wellington – Dr Rochelle Ferguson
- Nelson/Marlborough – Dr Todd Field
- West Coast – Dr Gary Dew
- Canterbury – Dr Janine Van Dam
- Otago – Dr Liz Paton
- Southland – Dr Peggy Angus-Cook
- Wairarapa – Dr Katie Grant

### Special interest branches

The NZVA's 14 special interest branches foster the continuing development of knowledge, expertise, and collaboration among veterinarians who have interests in particular species of animals or aspects of the veterinary profession.

The presidents of our special interest branches in 2017 were:

- Camelid Branch – Dr Ben Davidson
- Club Practitioners Branch – Dr Martin Walshe

- Companion Animal Veterinarians – Dr Helen Beattie then Dr John Munday
- Complementary Veterinary Medicine Branch – Dr Liza Schneider
- Deer Branch – Dr Ian Page
- Epidemiology and Animal Health Management Branch – Dr Mark Bosson
- Food Safety, Animal Welfare and Biosecurity Branch – Dr Justine Stewart then Dr Karen Phillips
- Industry Branch – Dr Richard Olde Riekerink
- New Zealand Equine Veterinary Association – Dr Neil Houston
- Pig Veterinary Society – Dr David Lawton
- Retired Veterinarians – Dr Robert Gumbrell
- Society of Dairy Cattle Veterinarians - Dr Renée Lodder
- Large Animal Veterinary Technicians sub-branch to DCV – Dr Kate Gloyn
- Society of Sheep and Beef Cattle Veterinarians – Dr Jo Holter then Dr Simon Marshall
- Wildlife Society – Dr Lisa Argilla



## Helping out

Natural disasters called on the skills and resilience of veterinarians throughout the year, including helping the community get back to normal in the aftermath of the Kaikoura earthquake in November 2016, and providing emergency care during wildfires in the Christchurch hills in February.

April 2017 was a grim time for the people and animals affected by the tail-end of two cyclones, in particular in Edgecumbe and other parts of the Bay of Plenty. The NZVA was involved during the hard work to rescue and reunite animals with their owners and taking care of animals injured in the Edgecumbe floods – 795 animals were saved and very few animals died. Dr Kate Heller, president of the Bay of Plenty Regional Branch, and Dr Callum Irvine from the NZVA's head office co-ordinated with civil defence emergency management, and local veterinarian Dr Karen Gow helped in Edgecumbe, along with Dr Charlotte Cantley, NZVA's CPD Academic Director.

Weather conditions at the end of the year created algal blooms in the Hutt River and at Lake Taupo. The NZVA's head office advised veterinarians in the affected areas of the response approaches being taken by the relevant local authorities.

## BESTPractice leads the way

In 2017, we have 54 BESTPractice accredited clinics and four accredited hospitals. BESTPractice is New Zealand's only quality assurance scheme specifically for veterinary practices and aims to support the delivery of the highest standard of care, service, and professionalism for animals and clients.

## Setting standards

The NZVA identifies, develops, and reviews position statements, guidelines, policies, codes of practice, standard operating procedures, and quality assurance programmes to positively influence the way animals are treated. The Standards Committee considered a number of policies and position statements during 2017. We released statements on dangerous dogs and cat management, and a position statement that defined the word "sentient" as it appears in the Animal Welfare Act 1999. The revised policy for The Use of Complementary and Alternative Treatments by Veterinarians was passed by Standards Committee in July, and ratified by the Board in August.

## Animal welfare and wellbeing

After 20 years of lobbying, we rejoiced in changes to animal welfare regulations that effectively banned tail docking of dogs in New Zealand. It was one of 46 new animal welfare regulations announced in July and scheduled to come into effect during 2018.

We led and supported progress on animal and environmental welfare issues including the fight against antimicrobial resistance, improved treatment of bobby calves, recommendations for action on a national cat management strategy, and a call for responsible breeding.

*VetScript* joined other veterinary magazines around the world in implementing a policy to no longer accept advertisements featuring breeds with significant welfare problems.

**After 20 years of lobbying, we rejoiced in changes to animal welfare regulations that effectively banned tail docking of dogs in New Zealand.**





We helped behind the scenes as the Ministry for Primary Industries (MPI) dealt with an outbreak of *Mycoplasma bovis*, a bacterium causing disease in cattle. It was the first time the organism had been found in New Zealand. NZVA representatives including Dr Helen Beattie, Dr Mark Bryan, and CEO Mark Ward were part of the technical advisory and governance

groups involved in the national response co-ordinated by MPI. Other stakeholders included DairyNZ, Federated Farmers, Beef+Lamb New Zealand, and the Rural Support Trust. Also providing assistance were president of the NZVA's special interest branch for Dairy Cattle Veterinarians (DCV), Renee Lodder, and DCV resource manager Dr Neil MacPherson.

In July, the month that the outbreak was detected, MPI supplied the first update for veterinary practices about the response in the South Island and we advised members accordingly. Regular updates and communications were passed onto members as soon as they were made available. The outbreak had not been contained at the end of 2017.

## NZVA representatives advocating for animals and the profession

The voluntary service of NZVA members who advocate on behalf of animals and the profession on numerous committees and other bodies is often understated but always greatly appreciated.

Their expertise and commitment ensures that the NZVA and the profession are always well represented and involved in discussions and decisions that influence

better outcomes for animals and veterinarians. The list below gives an indication of the breadth and depth of our advocacy reach. We acknowledge and thank all of our representatives, including those veterinarians (not listed below) who represent the NZVA on Animal Ethics Committees, TB-Free Committees and SPCA Committees around the country.

<b>Advisory Committee on Registration of Veterinary Specialists (ACRVS)</b>	Dr Fraser Hill
<b>ACVM Industry Liaison Group</b>	Dr Helen Beattie
<b>Agricultural and Veterinary Medicines Advisory Council</b>	Dr Helen Beattie
<b>Animal Behaviour and Welfare Consultative Committee</b>	Dr Helen Beattie (Chair)
<b>Australasian Veterinary Boards Council (AVBC)</b>	Dr Steve Merchant, replaced by Dr Caroline Robertson
<b>Australia and New Zealand Council for Care of Animals in Research and Teaching (ANZCCART)</b>	Dr John Schofield
<b>Commonwealth Veterinary Association (CVA)</b>	Dr Deborah Kirton
<b>Companion Animal Health Foundation Trust (CAHF)</b>	Dr Laura Harvey, Dr Kate Hill, Dr Boyd Jones, Dr John Munday, Dr Jodi Salinsky, Dr Cath Watson
<b>Elizabeth Veterinary Benevolent Fund (EVBF)</b>	Dr Chris McCaughan (Chair); Dr Charlotte Cantley, Dr Nicola King, Mr Mark Ward (Trustees)
<b>Federation of Asian Veterinary Associations (FAVA)</b>	Dr Jim Edwards

<b>New Zealand Veterinary Association Foundation for Continuing Education</b>	Mr Mark Ward
<b>International Leptospirosis Society</b>	Dr Roger Marchant
<b>Kaimanawa Horse Working Party</b>	Dr Margaret Leyland
<b>Farm to Processor Animal Welfare Forum</b>	Dr Helen Beattie
<b>Landcare Research</b>	Dr Warwick Baldwin
<b>Ministry of Health, Antibiotic Advisory Group</b>	Dr Paul Chambers
<b>Ministry for Primary Industries Antimicrobial Resistance Coordination Group</b>	Dr Mark Bryan, Dr Helen Beattie
<b>National Adverse Events Committee</b>	Dr Helen Beattie
<b>National Animal Ethics Advisory Committee (NAEAC)</b>	Professor Craig Johnson
<b>National Animal Welfare Advisory Committee</b>	Dr Julie Wagner
<b>National Animal Welfare Emergency Management Group</b>	Dr Helen Beattie
<b>National Mastitis Advisory Committee</b>	Dr David Hawkins, Dr Jess Shelgrin
<b>National Velvetting Standards Body (NVSB)</b>	Dr Ian Scott, Dr Andrew Scurr
<b>New Zealand Companion Animal Council (NZCAC)</b>	Dr Helen Beattie, Dr Pieter Verhoek
<b>New Zealand Companion Animal Trust (NZCAT)</b>	Dr Helen Beattie, Dr Pieter Verhoek, Paula Short
<b>New Zealand Equine Health Association</b>	Dr Ivan Bridge
<b>New Zealand Antimicrobial Resistance Action Plan Group</b>	Professor Nigel French, Dr Mark Bryan
<b>One Health Aotearoa</b>	Dr Mark Bryan
<b>Royal Society of New Zealand Biological and Life Sciences Vice Presidents Advisory Panel</b>	Associate Professor Richard Laven
<b>Rural Health Alliance Aotearoa NZ</b>	Dr Mark Bryan
<b>Standards New Zealand NZ ISO/TC34 Food Products International Group</b>	Dr Michael Brannigan
<b>Veterinary Council of New Zealand (VCNZ) Professional Standards Committee</b>	Dr Helen Beattie, Dr Katie Grant
<b>Veterinary Schools Accreditation Advisory Committee (VSAAC)</b>	Dr Jenny Weston
<b>World Small Animal Veterinary Association (WSAVA)</b>	Dr Rochelle Ferguson
<b>World Veterinary Association Antimicrobial Resistance Working Group</b>	Dr Dennis Scott
<b>Wormwise Implementation Group (WIG)</b>	Dr Simon Marshall





# 2017 NZVA Award winners

Congratulations to the NZVA Award winners for 2017, Frazer Allan (President's Award) and Steve Merchant (Outstanding Service).

*There were no nominations for Life Membership, which is the third category of the annual awards.*

*During the year, the NZVA Awards Committee added three new award categories – for Young Veterinarian, Veterinary Impact, and Veterinary Business Excellence – to be contested for the first time in 2018.*

## President's Award 2017

The award recognises an individual or organisation that has accomplished extraordinary achievements on behalf of the profession and provides meritorious service to the profession in the broadest sense.



### Frazer Allan

*BVSc, MVSc, PhD,  
PGDipBusAdmin (Dist)*

Professor Frazer Allan has brought the worlds of private practice and veterinary education closer together during a distinguished career in the veterinary profession. He has used his understanding of the pressures of both worlds to encourage closer liaison between the sectors for the future good of veterinary science and the long-term health of the profession.

Frazer is a Massey University veterinary science graduate

who worked for two years in private practice before returning to Massey to do a residency in companion animal medicine. He gained a Master of Veterinary Science and attained membership of the Australian College of Veterinary Scientists in 1993.

Immediately after his residency, he undertook a PhD in clinical nutrition. He lectured in companion animal medicine in the latter part of the 1990s before returning to private practice for three years at the end of 2000. From 2004 to 2009, he was Director of the Massey University Veterinary Teaching Hospital, during which time he gained a post-graduate diploma in business and administration with distinction.

While he was head of the University's Institute of Veterinary, Animal and Biomedical Sciences (IVABS) from 2009 to 2015, an innovative new veterinary curriculum was rolled out. The programme was globally reaccredited, putting it among the world's elite. A programme of capital redevelopment of the Institute's facilities was initiated, which included a successful fundraising campaign for a new wildlife hospital. The Institute also became engaged in multimillion dollar international development

programmes in epidemiology, public health, and veterinary education.

In 2015, Frazer became Deputy Vice-Chancellor (Engagement) of Victoria University in Wellington in 2015. His role involves strengthening relationships with the University's partners

and stakeholders in business, government, community groups, and NGOs as well as with international stakeholders, alumni, future and current students and their parents.

Frazer has served and contributed to the NZVA as a member of the NZVA Board from 2006 to 2009 and

from 2012 to 2015. He chaired the Board's Audit and Risk Committee from 2008 to 2015 and continued as a member of the Committee from 2015 to 2016.

He was also a member of the New Zealand Veterinary Journal Editorial Board from 2008 to 2010.

## Outstanding Service Award 2017

The award recognises long and valued service to the affairs of the NZVA, the special interest branches, regional branches, and standing committees.



### Dr Steve Merchant

*BVSc (Dist)*

Dr Steve Merchant has given outstanding service to the New Zealand Veterinary Association and to his colleagues in the profession from the moment he joined in 2001.

Steve served as a member of the NZVA Board continuously from 2005 to 2016, including leading the NZVA as President from 2013 to 2015, and completing a year as Immediate Past President.

Earlier, he was President of the Companion Animal Society (now Companion Animal Veterinarians) for three years from 2001 to 2004. He served as a member of the BESTPractice Committee to develop accreditation for veterinary practices, and chaired the Veterinary Business Group from 2006 to 2011. He continued as a member of that Group.

A prominent and active member of the NZVA and other veterinary interest groups, Steve has also chaired the New Zealand Companion Animal Council (NZCAC).

Steve graduated with distinction in his veterinary degree from Massey University in 1980 and went into companion animal practice in Manukau, then mixed practice in Tauranga before moving to the Papatoetoe East Veterinary Centre.

Currently, Steve is the Chief Executive Officer of the Pet Doctors Veterinary Group, the largest veterinary group in New Zealand, with more than 25 veterinary clinics throughout the country. He founded Pet Doctors in 2007 and has been the Group's CEO since then. He is dedicated to innovation and excellence across the Group.

He is also a Director of Vet Nurse Plus, a privately-owned training provider for veterinary nurses.

Steve's outstanding service to the NZVA includes:

- NZVA Companion Animal Veterinarians Branch President 2001–2004
- NZVA Board Member/Past President 2005–2016
- NZVA Veterinary Business Services Committee Chair 2006–2011
- NZVA Audit & Risk Committee member 2009–2010 / 2012–2016
- NZVA Veterinary Business Services Committee member 2010–2011
- NZVA Information ICT Committee Chair 2011–2015
- NZVA Marketing Committee Chair 2012–2015
- NZVA President 2013–2015
- Committee member antimicrobial resistance steering group from 2015
- NZVA Awards Committee member 2013–2016
- Best Practice Committee member





## Our industry partners

Supporting the veterinary profession’s national body is a very visible public commitment to the success of the profession and the health and wellbeing of animals. We salute all of our industry partners and thank them wholeheartedly for their support in 2017.

### Diamond Partners

- Boehringer Ingelheim NZ Limited
- Provet NZ Pty Limited
- SVS Veterinary Supplies Limited

### Gold Partners

- Animates Vetcare
- Bayer New Zealand Limited
- Ethical Agents Limited
- Hill’s Pet Nutrition
- IDEXX Laboratories (NZ) Ltd
- MAS Limited
- Masterpet Corporation Limited
- Royal Canin Australia Pty Ltd
- Troy Laboratories NZ Pty Limited
- Tru-Test Limited
- Zoetis New Zealand Limited

### Silver Partners

- AgriHealth Limited
- Elanco Limited
- Flexi Cards Limited
- Gribbles Veterinary Pathology Limited
- International Animal Health Products Limited
- Jurox New Zealand Limited
- MSD Animal Health
- Norbrook New Zealand Limited
- Shoof International Limited
- Virbac New Zealand Limited

The New Zealand Veterinary  
Association (NZVA)

# NZVA Board Members



**Dr Peter Blaikie**  
NZVA President  
(from 2 August 2017)



**Dr Andrea Murray**  
Vice-President



**Dr Caroline Robertson**  
Immediate Past President  
from 2 August 2017



**Dr Bronwyn Smits**



**Dr Mark Bryan**



**Dr Alison Dewes**  
(resigned December 2017)



**Dr Julie McDade**  
(resigned December 2017)



**Dr Sandra Forsyth**  
(from 2 August 2017)



**Dr Cath Watson**  
(from 2 August 2017)





# Notice of 2018 Annual General Meeting

The Annual General Meeting (AGM) of the New Zealand Veterinary Association (NZVA) will be held at Claudelands Event Centre, Brooklyn Road, Hamilton, at 2.30pm on Wednesday 20 June 2018.

## Agenda

1. Confirmation of quorum
2. Welcome
3. Apologies
4. Obituaries
5. Visitors and kindred societies
6. Confirmation of minutes of the 2017 Annual General Meeting
7. President's report
8. Financial report
  - Adoption of annual accounts for year end 31 December 2017
  - Appointment of auditor for 2018 year end
  - Establishment of the 2019 subscription
9. Election of officers
10. NZVA Award recipients
11. General business
12. Date and venue for 2019 AGM



Southland veterinarian  
Dr Andrew Roe



# Minutes of 2017 Annual General Meeting



Minutes of the 94th Annual General Meeting (AGM) of the NZVA, held at 3.30pm on 2 August 2017 at the Museum of New Zealand Te Papa Tongarewa, Wellington.

## 1. Confirmation of quorum

Confirmed

## 2. Welcome

Caroline Robertson, the President and Chair of the NZVA Board, welcomed members to the 94th AGM of the New Zealand Veterinary Association.

### Present:

Name	Entity	Name	Entity
Caroline Robertson	NZVA President	Richard Olde Riekerink	Industry Branch
Peter Blaikie	NZVA Vice President	Greg Chambers	Industry Branch
Bronwyn Smits	Board	Neil Houston	Equine Branch
Debra Gates	Board	Andrea Ritmeester	Equine Branch
Pieter Verhoek	Board	Robert Gumbrell	Retired Veterinarians
Garry Cozens	Auckland Branch	Stephen Hopkinson	DCV Branch
Kate Heller	BOP Branch	Neil MacPherson	DCV Branch
Janine van Dam	Canterbury Branch	Jo Holter	Sheep & Beef Branch
Julia Pasztor	Canterbury Branch	Seton Butler	NZVA Member
Neil Stuttle	Hawkes Bay Branch	Steve Merchant	NZVA Member
Todd Field	Nelson Branch	Frazer Allan	NZVA Member
Liz Paton	Otago Branch	Mark Gilmour	VPIS
Rebecca Morley	Southland Branch	Gavin Shepherd	VPIS
Cath Watson	Southland Branch	Steve Cranefield	VPIS
Charlotte Cantley	Waikato Branch	Mark Ward	NZVA CEO
Ash Keown	Waikato Branch	Leanne Fecser	NZVA
Rochelle Ferguson	Wellington Branch	Lynley Jenkins	NZVA
Helen Beattie	CAV Branch	Elise Adams	NZVA
Gordon Roberts	CAVM Branch	Megan Miller	NZVA
Victoria Chapman	Deer Branch	Hannah Schrader	NZVA
Mark Bosson	Epidemiology Branch	Emily McKewan	NZVA
Harry Kwok	FAB Branch	Trish Thorpe	NZVA



### 3. Apologies

- Dr Roger Marchant
- Dr Renee Lodder
- Dr Jenny Weston
- Dr Simon Marshall
- Dr Peggy Angus-Cook
- Dr Jim Edwards
- Dr Andrea Murray
- Dr Alison Dewes
- Dr Julie McDade
- Dr Mark Bryan

**Dr Caroline Robertson/Dr Victoria Chapman**  
**MOVED/SECONDED**  
**Carried**

### 4. Obituaries

Members stood in silence as a mark of respect for NZVA members, non-veterinarian supporters and non-member veterinarians of the profession who passed away during the year. These included:

- Emeritus Professor Eric Desmond Fielden
- Arno Richard Wenzel
- Dr Simon Kontze
- Dr John Prangley
- Dr Melissa Robertson

### 5. Visitors and kindred societies

Nil.

### 6. Confirmation of minutes of the 2016 Annual General Meeting

No proxies identified.

*It was resolved that the Minutes of the NZVA AGM held on 22 June 2016 in Hamilton be accepted as a true and accurate record.*

**Dr Robert Gumbrell (retired)/Dr Charlotte Cantley**  
**MOVED/SECONDED**  
**Carried**

### 7. President's report

The President's report was received.

*It was resolved that the 2016 President's Report be accepted.*

**Dr Caroline Robertson/Dr Victoria Chapman**  
**MOVED/SECONDED**  
**Carried**

### 8. Financial report

- i. Adoption of annual accounts for year ended 31 December 2016

The Acting Chair of the Audit & Risk Committee presented the audited financial report that was included in the 2016 Annual Report.

It was resolved that the audited financial accounts for the period ended 31 December 2016 are accepted.

**Dr Bronwyn Smits/Dr Garry Cozens**  
**MOVED/SECONDED**  
**Carried**

- ii. Appointment of auditor for 2017 year end

*It was resolved that Grant Thornton be appointed as the NZVA's auditor for the 2017 financial year.*

**Dr Bronwyn Smits/Dr Jo Holter**  
**MOVED/SECONDED**  
**Carried**

- iii. Establishment of the 2018 subscriptions

Mark Ward spoke to the recommendation to hold subscriptions for 2018 noting this is the third year subscriptions have remained unchanged.

**Dr Cath Watson/Dr Robert Gumbrell (retired)**  
**MOVED/SECONDED**  
**Carried**



## 9. Election of Officers

Attendees were advised that the following Board members have been re-elected to the NZVA Board:

- Dr Caroline Robertson
- Dr Peter Blaikie
- Dr Mark Bryan

The newly elected members to the NZVA Board are:

- Dr Sandra Forsyth
- Dr Cath Watson

The incoming Board members were congratulated and a sincere thank you was noted for the outgoing Board members Dr Debra Gates and Dr Pieter Verhoek.

## 10. NZVA Award Recipients 2017

The President announced the recipients for the 2017 NZVA awards:

- President's Award – Professor Frazer Allan
- Outstanding Service Award – Dr Steve Merchant

## 11. General business

### i. Large Animal Veterinary Technicians' Branch Trial

Elise Adams provided an update on the LAVT Branch Trial. The LAVT Branch was established in 2013 as a sub-Branch of the NZVA's special interest branch, the Society of Dairy Cattle Veterinarians (DCV) Branch.

Key achievements to date of the LAVT Branch include:

- Development of a database of technicians working in practice to provide context on the veterinary technician workforce.
- Contribution to the organising and planning of continuing professional development (CPD) for LAVT's, such as the NZVA Large Animal Veterinary Technicians' conferences usually held on an annual basis, as well as the development of VetScholar online courses.
- Development of the LAVT Code of Professional Conduct.

*It was resolved that LAVT continues to operate in its current capacity and extended for another two years, with a further review to take place and be presented at the AGM in 2019.*

*Dr Stephen Hopkinson/Dr Charlotte Cantley  
MOVED/SECONDED  
Carried*

### ii. Student Membership to NZVA and Special Interest Branches

DCV requested feedback from other special interest branches as to whether they currently charge students for membership. Discussion took place on this topic and the majority of branches stated that they do not charge students for membership.

### iii. NZVA Awards

The Awards Committee has been looking at a review of the NZVA Awards over the past two years. The Committee was keen to gauge the AGM's thoughts on the Awards and requested suggestions on this topic. The following suggestions/comments were made:

- Attendees endorsed the review of the awards.
- It was agreed that it is important to receive suitable nominations.
- It would be good to have a focus on younger up and coming veterinarians.

### iv. Academic Membership

Dr Victoria Chapman (Deer Branch) asked whether academics could receive a discounted NZVA membership so they would be able to sit on committees. Lynley Jenkins (Head of Communications and Engagement) spoke on this and advised that this would be reviewed for the November 2018 membership renewal.

## 12. Date and venue for 2018 Annual General Meeting

19-22 June 2018, Hamilton.

With no further business, attendees were thanked for their attendance and the meeting was closed at 4.10pm

**Dr Peter Blaikie**

NZVA President

# Independent Auditor's Report

## Independent Auditor's Report

### Audit

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### **To the Members of New Zealand Veterinary Association Incorporated Group ("the Group")**

#### **Report on the Audit of the Consolidated Financial Statements**

##### Opinion

We have audited the consolidated financial statements of New Zealand Veterinary Association Incorporated Group on pages 31 to 43 which comprise the consolidated statement of financial position as at 31 December 2017, and the consolidated statement of financial performance and consolidated statement of movements in equity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies

In our opinion, the accompanying consolidated financial statements present fairly in all material respects, the financial position of New Zealand Veterinary Association Incorporated Group as at 31 December 2017, and of its financial performance, for the year then ended, in accordance with Special Purpose Financial Reporting Framework For Profit Entities ("The Framework") issued by the New Zealand Institute of Chartered Accountants (now known as Chartered Accountants Australia and New Zealand).

##### Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Group in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Group.

# Independent Auditor's Report



## Emphasis of Matter

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with a special purpose framework and, therefore, may not be suitable for another purpose. Our report is intended solely for the Group and should not be distributed to or used by parties other than the Group. Our Opinion is not modified in respect of this matter.

## Other Information Other than the Consolidated Financial Statements and Auditor's Report thereon

The Board Members are responsible for the other information. The other information comprises the Annual Report but does not include the consolidated financial statements and our auditor's report thereon.

Our opinion on the consolidated financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the consolidated financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the consolidated financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this information, we are required to report that fact. We have nothing to report in this regard.

## Board Members' Responsibilities for the Consolidated Financial Statements

The Board Members are responsible on behalf of the Group for the preparation and fair presentation of these consolidated financial statements in accordance with The Framework and for such internal control as those charged with governance determine is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, those charged with governance are responsible for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Group or to cease operations, or have no realistic alternative but to do so.

## Auditor's responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

# Independent Auditor's Report



A further description of the auditor's responsibilities for the audit of the financial statements is located on the External Reporting Board's website at:

<https://www.xrb.govt.nz/standards-for-assurance-practitioners/auditors-responsibilities/audit-report-7/>

### **Restriction on use of our report**

This report is made solely to the Group's members, as a body. Our audit work has been undertaken so that we might state to the Group's members, as a body, those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Group and the Group's members, as a body, for our audit work, for this report or for the opinion we have formed.

Grant Thornton New Zealand Audit Partnership

**Brent Kennerley**

Partner

Wellington

23 April 2018

## Consolidated Statement of Financial Performance

For the year ended 31 December 2017

	Note	2017 \$	2016 \$
<b>REVENUE</b>			
Advertising & Sponsorship		1,196,770	1,262,882
Event Management		941,060	1,167,729
Other Income	4	383,823	515,041
Subscription Revenue		1,620,020	1,673,672
<b>Total Revenue</b>		<b>4,141,673</b>	<b>4,619,324</b>
<b>EXPENDITURE</b>			
Administration General	9	396,715	528,883
Depreciation & Amortisation	5,6	94,966	78,800
Personnel		1,990,493	2,110,280
Other Member Expenses		1,910,922	2,220,365
<b>Total expenses</b>		<b>4,393,096</b>	<b>4,938,328</b>
<b>Operating deficit</b>		<b>(251,423)</b>	<b>(319,004)</b>
<b>Non operating transactions</b>			
Unrealised Gains on Investments		26,704	10,520
Net Revenue and Expenses on Specific Reserves	12	(27,993)	12,390
<b>Net deficit for the year before tax</b>		<b>(252,712)</b>	<b>(296,094)</b>
Taxation		-	-
<b>Net deficit for the year after tax</b>		<b>(252,712)</b>	<b>(296,094)</b>



## Consolidated Statement of Movements in Equity

For the year ended 31 December 2017

	Note	2017 \$	2016 \$
Opening general member funds		4,441,401	4,749,885
Transfer (to)/from specific reserve funds	12	27,993	(12,390)
Net surplus/(deficit) for the year		(252,712)	(296,094)
<b>General members funds at year end</b>		<b>4,216,682</b>	<b>4,441,401</b>
Opening specific reserve funds		418,596	406,206
Transfer from/(to) general member funds	12	(27,993)	12,390
<b>Total specific reserve funds</b>		<b>390,603</b>	<b>418,596</b>
<b>Equity at year end</b>		<b>4,607,285</b>	<b>4,859,997</b>

The accompanying notes form part of and should be read in conjunction with these consolidated financial statements.





## Consolidated Statement of Financial Position

As at 31 December 2017

	Note	2017 \$	2016 \$
<b>Current Assets</b>			
Cash and cash equivalents		1,526,656	1,267,120
Short-term investments		7,013	6,390
Accounts receivables	8	814,017	969,218
Stock on hand		1,341	5,527
Prepayments		98,729	50,976
Term Deposits < 12 months		2,468,904	2,790,969
Accrued interest		40,697	39,652
<b>Total Current Assets</b>		<b>4,957,357</b>	<b>5,129,852</b>
<b>Non Current Assets</b>			
Investments	7	322,946	298,710
Property, plant and equipment	5	630,245	699,726
Intangible Assets	6	51,980	72,507
<b>Total Non Current Assets</b>		<b>1,005,171</b>	<b>1,070,943</b>
<b>TOTAL ASSETS</b>		<b>5,962,528</b>	<b>6,200,795</b>
<b>Current Liabilities</b>			
Accounts payable	10	351,947	301,483
Income in advance	11	880,405	935,222
GST payable		122,600	103,736
Funds held in trust		-	-
<b>Total Current Liabilities</b>		<b>1,354,952</b>	<b>1,340,441</b>



## Consolidated Statement of Financial Position continued


As at 31 December 2017

Note	2017 \$	2016 \$
<b>Non Current Liabilities</b>		
Branch funds	291	357
<b>Total Non Current Liabilities</b>	<b>291</b>	<b>357</b>
<b>TOTAL LIABILITIES</b>		
	<b>1,355,243</b>	<b>1,340,798</b>
<b>NET ASSETS</b>		
	<b>4,607,285</b>	<b>4,859,997</b>
<b>MEMBERS EQUITY</b>		
<b>Represented by:</b>		
General reserves	4,216,682	4,441,401
Ian Duncan funds	12      265,271	259,363
Marion Cunningham funds	12      76,231	78,749
Don McLaren funds	12      -	31,630
Barbara Smith Scholarship	12      49,101	48,854
<b>Equity at end of year</b>	<b>4,607,285</b>	<b>4,859,997</b>



**Mark Ward**

NZVA CEO  
Date 23 April 2018



**Peter Blaikie**

NZVA President  
Date 23 April 2018



# Notes to the Financial Statements

For the year ended 31 December 2017



## 1. STATEMENT OF ACCOUNTING POLICIES

### Reporting Entity

New Zealand Veterinary Association Incorporated (the "Society"), is a society incorporated under the Incorporated Societies Act 1908.

The New Zealand Veterinary Association (NZVA) is the membership association representing New Zealand veterinarians. We're committed to safeguarding the high skills, continuing development and ethical standards of the New Zealand veterinary profession – ensuring the profession's contribution to society is the very best it can be.

The consolidated financial statements are for the New Zealand Veterinary Association Incorporated Group, (the "Group") which includes subsidiaries and branches considered as controlled entities as disclosed in Note 3.

### Basis of Preparation

These financial statements have been prepared in accordance with Special Purpose Framework for use by For-Profit Entities (SPFR for FPEs) referred to as SPFR, and able to be applied by Not-For-Profit entities published by the New Zealand Institute of Chartered Accountants.

### Statement of Compliance

The Group has complied with the SPFR for FPEs in all material respects.

### Historical cost

These financial statements have been prepared on a historical cost basis, except for non-current investments. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

## 2. SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies have been applied:

### 2.1 Consolidation Accounting Policy

The Group financial statements are prepared by combining the financial statements of all the entities that comprise the Group, on a line by line basis. Consistent accounting policies are employed across all consolidated entities in the preparation and presentation of the Group financial statements. In preparing the Group financial statements, all inter-entity balances and transactions are eliminated in full.

### 2.2 Cash and Cash Equivalents

Cash and cash equivalents in the Consolidated Statement of Financial Position comprise cash at bank and short term deposits with an original maturity of less than three months that are readily converted to known amounts of cash and which are subject to an insignificant risk of changes in value.

### 2.3 Current Investments

Current investments are valued at market value. Where the carrying amount of an investment exceeds its recoverable amount it is written down to its recoverable amount.



## 2.4 Non-Current Investments

All Investments except for Portfolio funds managed by Westpac are valued at cost plus an adjustment on a yield to maturity basis to write off any premium or discount on purchase over the period the investment is held. There are two portfolio funds held, one by NZVA and one by Elizabeth Veterinary Benevolent Fund. These investments are initially held at cost and subsequently measured at fair value. Subsequent to initial recognition, any changes in fair value are recognised in the Consolidated Statement of Financial Performance. The market value of Westpac Investment portfolios and other investments as at 31 December 2017: \$322,946 (2016: \$298,710).

## 2.5 Property, Plant and Equipment

Property, plant and equipment are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets and includes the cost of replacements that are eligible for capitalisation when these are incurred.

Depreciation has been provided on a straight line basis. The Group consider the rates used allocate, as fairly as practicable, depreciation to the periods expected to benefit from the use of the assets.

Land	Not depreciated
Premises	2%
Plant & Equipment	20%-25%
Furniture & Fittings	5%-20%
Computer Hardware	25%
Web Phase Projects	25%
Alterations	10%

An item of property, plant and equipment or investment property is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

## 2.6 Intangible Assets

Intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses. Internally generated intangible assets, excluding capitalised development costs, are not capitalised and expenditure is recognised in profit or loss in the year in which the expenditure is incurred.

Intangible assets are amortised on a systematic basis over their useful life and tested for impairment whenever there is an indication that the intangible asset may be impaired. The amortisation period and the method for an intangible asset is reviewed at each financial year-end. Changes in the expected useful life are accounted for by changing the amortisation period for the current and future reporting years. Where no reliable estimate can be determined, the intangible asset will be amortised over 10 years.

The following estimated amortisation rates/useful lives have been used:

Computer Software	25%	Straight Line
-------------------	-----	---------------

Gains or losses arising from derecognition of an intangible asset are measured as the difference between the net disposal proceeds and the carrying amount of the asset and are recognised in profit or loss when the asset is recognised.

## 2.7 Accounts Receivable

Accounts receivable are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less an allowance for any uncollectible amounts. Individual debts that are known to be uncollectable are written off in the period that they are identified.

## 2.8 Financial Instruments – Financial assets

At initial recognition the Group determines the classification of financial assets as either held at fair value, cost or amortised cost. Financial assets are measured initially at fair value, estimated at the transaction price less any association transaction costs.



### *Amortised cost*

Includes assets where the Group intends to earn contractual cash flows in the nature of principal and interest payments. Such assets are carried at amortised cost using the effective interest method. Gains and losses are recognised in profit or loss when the assets are derecognised or impaired, as well as through the amortisation process.

### *Cost*

Equity instruments are classified as held at cost. Assets are stated at cost less any accumulated impairment loss. Gains and losses are recognised in profit or loss when the assets are derecognised or impaired.

### *Fair value*

Financial assets not held at amortised cost or cost are held at fair value and include non current investments. Assets are subsequently measured at fair value only when the fair value of the instrument can be reliably measured based on a quoted price for an identical asset in an active market. Where no active market price is available the instrument shall be measured at a prior year's fair value less any accumulated impairment loss.

Gains and losses are recognised in profit and loss for movements in the fair value of the assets and when the assets are derecognised.

## **2.9 Taxation**

The Group is exempt from income tax under the Veterinary Services Bodies provisions of Section CW50 of the Income Tax Act 2007.

## **2.10 Goods and Services Tax (GST)**

All amounts are stated exclusive of goods and services tax (GST) except for accounts receivable and accounts payable.

## **2.11 Leases**

Operating lease payments; where the lessors effectively retain all the risks and benefits of ownership of the leased items, are recognised as an expense in the profit or loss on a straight line basis over the lease term. Operating lease incentives are recognised as a liability when received and subsequently reduced by allocating lease payment between rental expense and reduction of the liability.

## **2.12 Accounts Payable**

Trade and other payables represent the liabilities for goods and services provided to the Group prior to the end of the financial year that are unpaid. These amounts are usually settled within 30 days.

## **2.13 Employee Entitlements**

All employee benefits of the Group that are expected to be settled within 12 months of the reporting date, are measured at nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to the reporting date, plus annual leave earned and accrued to, but not taken at the reporting date.

## **2.14 Revenue Recognition**

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods and services, to the extent it is probable that the economic benefits will flow to the society and revenue can be reliably measured.

- **Advertising & Sponsorship** revenue is recognised when the services are performed by the Group. Amounts received in advance of the service being provided are deferred and recognised as Income in Advance.
- **Event Management** revenue is recognised when the services are performed by the Group. Amounts received in advance of the service being provided are deferred and recognised as Income in Advance.

- **Other Income** revenue is recognised when the services are performed by the Group. Amounts received in advance of the service being provided are deferred and recognised as Income in Advance.
- **Interest Revenue** is recognised as interest accrues or when paid.
- **Subscription Revenue Income** received from members' subscriptions is recognised in the period (year) to which they relate to and then when received.

### 3. GROUP INFORMATION SUBSIDIARIES

The consolidated financial statements of the Group include NZVA and the following subsidiaries:

Name of Subsidiary	Principal Activities	Country of incorporation	Percentage Equity interest	
			2017	2016
<b>Auckland Branch of NZVA</b>	Promotion and support for veterinarians in region	NZ	100%	100%
<b>Camelid Branch of the NZVA</b>	Promoting interests of the camelid industry	NZ	100%	100%
<b>Club Practitioners Branch of the NZVA</b>	Promoting interests of veterinarians involved in club practice	NZ	100%	100%
<b>Complementary Veterinary Medicine Branch of the NZVA</b>	Promotion of integrative healthcare	NZ	100%	100%
<b>Dairy Cattle Society of the NZVA</b>	Promotion and support for dairy cattle veterinarians	NZ	100%	100%
<b>Deer Branch of the NZVA</b>	Promotion and support for deer veterinarians	NZ	100%	100%
<b>Elizabeth Veterinary Benevolent Fund</b>	Fund to support veterinarians during specific events	NZ	100%	100%
<b>Epidemiology and Animal Health Management Branch of the NZVA</b>	Promotion and support for veterinarians using epidemiological methods and their applications	NZ	100%	100%
<b>Food Safety &amp; Biosecurity Veterinary Branch of the NZVA</b>	Supporting advancement of knowledge within the study of veterinary science	NZ	100%	100%
<b>Foundation For Continuing Education of the NZVA</b>	Trust to promote continuing education	NZ	100%	100%
<b>Industry Branch of the NZVA</b>	Represents veterinarians engaged in industrial employment	NZ	100%	100%
<b>National Quality Veterinary Services</b>	Commercial body to tender for services outside of NZVA	NZ	100%	100%
<b>New Zealand Companion Animal Health Foundation</b>	Trust to promote companion animal health	NZ	100%	100%
<b>Northland Branch of the NZVA</b>	Promotion and support for veterinarians in region	NZ	100%	100%
<b>NZ Equine Veterinary Association</b>	Promotion and support for equine veterinarians	NZ	100%	100%
<b>NZVA Companion Animal Veterinarians Society</b>	Promotion and support for companion animal veterinarians	NZ	100%	100%

<b>Pig Veterinary Society of the NZVA</b>	Promotion and support for pig veterinarians	NZ	100%	100%
<b>Retired Branch of the NZVA</b>	Promotion and support for retired veterinarians	NZ	100%	100%
<b>Sheep &amp; Beef Cattle Society</b>	Promotion and support for sheep & beef veterinarians	NZ	100%	100%
<b>Waikato Branch of the NZVA</b>	Promotion and support for veterinarians in region	NZ	100%	100%
<b>Wildlife Society of the NZVA</b>	Promotion and support for wildlife veterinarians	NZ	100%	100%
<b>NZ Veterinary Trust</b>	Trust to promote continuing education	NZ	100%	100%

The reporting date of New Zealand Veterinary Association Incorporated and all subsidiaries is 31 December. There are no significant restrictions on the ability of the subsidiaries to transfer funds to the "Group" in the form of cash distribution or to repay loans or advances.

#### 4. OTHER INCOME

	2017 \$	2016 \$
Administration Revenue	169,621	159,200
Donations	8,411	80,992
Interest Income	93,022	126,831
Miscellaneous Income	112,769	148,018
<b>Total Other Income</b>	<b>383,823</b>	<b>515,041</b>

#### 5. PLANT, PROPERTY AND EQUIPMENT

Group	Cost \$	Accumulated depreciation and impairment \$	Net Book Value \$
<b>2017</b>			
Premises	622,905	110,877	512,028
Plant & Equipment	14,987	9,844	5,143
Furniture & Fittings	204,467	170,854	33,613
Computer Hardware	114,211	107,990	6,221
Alterations	464,203	390,963	73,240
<b>Total</b>	<b>1,420,773</b>	<b>790,528</b>	<b>630,245</b>
<b>2016</b>			
Premises	622,905	103,428	519,477
Plant & Equipment	13,287	6,651	6,636
Furniture & Fittings	204,467	159,568	44,899
Computer Hardware	110,953	101,900	9,053
Alterations	464,203	344,542	119,661
<b>Total</b>	<b>1,415,815</b>	<b>716,089</b>	<b>699,726</b>



## 6. INTANGIBLE ASSETS

Group	Cost \$	Accumulated depreciation and impairment \$	Net Book Value \$
<b>2017</b>			
Computer Software	202,881	150,901	51,980
<b>Total</b>	<b>202,881</b>	<b>150,901</b>	<b>51,980</b>
<b>2016</b>			
Computer Software	202,881	130,374	72,507
<b>Total</b>	<b>202,881</b>	<b>130,374</b>	<b>72,507</b>

## 7. INVESTMENTS

Westpac Managed Funds	2017 \$	2016 \$
<b>Pie Investment Funds (at Market Value)</b>		
Alternative Investments Fund	14,437	13,066
Australasian Diversified Share Fund	47,619	41,490
International Diversified Bond Fund	45,260	41,669
International Diversified Share Fund	69,663	62,697
NZ Diversified Bond Fund	36,093	32,383
Property Fund	12,298	9,774
Cash Funds	11,928	11,983
<b>Debenture Notes and Shares (at Market Value)</b>		
Contact Energy	42,900	42,900
Westpac Cash Account	-	-
<b>Managed Portfolio Funds</b>	<b>280,198</b>	<b>255,962</b>
<b>Other Investments</b>		
Fletcher Building 2006 (at market value)	10,536	10,536
Companion Animal Health Fund MDS 9532	32,152	32,152
LIC Shares at cost (at cost)	50	50
VetLearn Intellectual Property (at cost)	10	10
<b>Total Investments</b>	<b>322,946</b>	<b>298,710</b>



## 8. ACCOUNTS RECEIVABLE

	2017 \$	2016 \$
Accounts receivable	814,017	969,218
	<b>814,017</b>	<b>969,218</b>

## 9. FEES PAID TO GRANT THORNTON

	2017 \$	2016 \$
Assurance services	-	10,611
Audit fee	34,138	32,200
	<b>34,138</b>	<b>42,811</b>

Assurance services include Audit & Risk Committee attendance (2016: \$3,000) and new reporting framework Tier Assessment Fee (2016: \$5,000) and other assurance services (2016: \$2,611).

## 10. ACCOUNTS PAYABLE

	2017 \$	2016 \$
Trade payables	300,112	252,383
Employee entitlements	51,835	49,100
	<b>351,947</b>	<b>301,483</b>

## 11. INCOME IN ADVANCE

	2017 \$	2016 \$
Association membership subscriptions	853,205	875,165
Continuing Professional Development	27,200	58,050
Newsletter revenue	-	2,007
	<b>880,405</b>	<b>935,222</b>

## 12. TRUST FUNDS

2017	Ian Duncan Memorial Fund \$	Marion Cunningham Fund \$	Don McLaren Fellowship Fund \$	Barbara Smith Scholarship \$
Balance Brought Forward	259,363	78,749	31,630	48,854
Funds received	-	-	-	-
Interest received	5,908	2,482	-	247
Amount spent during year	-	(5,000)	(31,630)	-
<b>Closing Balance</b>	<b>265,271</b>	<b>76,231</b>	<b>-</b>	<b>49,101</b>



## 12. TRUST FUNDS (CONTINUED)

2016	Ian Duncan Memorial Fund \$	Marion Cunningham Fund \$	Don McLaren Fellowship Fund \$	Barbara Smith Scholarship \$
Balance Brought Forward	250,081	76,103	31,630	48,392
Funds received	-	-	60,000	-
Interest received	9,282	2,646	-	462
Amount spent during year	-	-	(60,000)	-
<b>Closing Balance</b>	<b>259,363</b>	<b>78,749</b>	<b>31,630</b>	<b>48,854</b>

**Ian Duncan Memorial Fund** – These funds were left in Trust for the Group to manage. They are to be used for research into infertility in Broodmares. Amounts are invested separately and equal the funds held in reserve in the Statement of Movements in Equity. All of the funds are at Westpac and included in cash and cash equivalents, term deposits and portfolio managed funds.

**Marion Cunningham Fund** – These funds were left in Trust to the Wildlife branch of the Group to be used to promote work on the preservation of endangered wildlife species. Grants are given annually to help with this work. Amounts are invested separately and equal the funds held in reserve in the Statement of Movements in Equity. All of the funds are at BNZ and are held in short term deposits.

**Don McLaren** – These funds were left in Trust to invest its capital fund to put towards continuing education and research in veterinary science. The annual income distribution to the Foundation will be allocated on the basis determined by the Trust and the Foundation Board. The Foundation will hold the annual income distribution and apply this in accordance with the Annual Allocation as directed by the Trust.

**Barbara Smith Scholarship** – These funds were left in Trust to endow a scholarship to commemorate the service of Barbara Smith to veterinary science and to the promotion of veterinary science in Industry. She was the New Zealand Veterinary Association's first woman President and became Vice-President of the World Veterinary Association.

## 13. OPERATING LEASE

The lease of two copiers and printers were renegotiated on 27 May 2016 for a term of 60 months expiring on 27 May 2021. The commitments at year end are:

	2017 \$	2016 \$
Less than one year	26,664	26,664
More than one year	64,438	91,102
	<b>91,102</b>	<b>117,766</b>

Total payments under operating leases in the year were \$26,664 (2016: \$27,526).



## 14. CATEGORIES OF FINANCIAL ASSETS AND LIABILITIES

The carrying amounts of financial instruments presented in the statement of financial position relate to the following categories of assets and liabilities:

	2017 \$	2016 \$
<b>Financial assets</b>		
<i>Financial assets at fair value through surplus or deficit</i>	322,946	298,710
<i>Loans and receivables</i>		
Short term investments	7,013	6,390
Cash and cash equivalents	1,526,656	1,267,120
Term deposits	2,468,904	2,790,969
Receivables	954,784	1,065,373
	<b>5,280,303</b>	<b>5,428,562</b>
<b>Financial Liabilities</b>		
<i>At amortised cost</i>		
Trade and other creditors	300,112	252,383
Employee Entitlements	51,835	49,100
Loans and borrowings	-	-
Income in Advance	880,405	935,222
	<b>1,232,352</b>	<b>1,236,705</b>

## 15. CONTINGENT LIABILITIES AND CAPITAL COMMITMENTS

As at 31 December 2017 the Group had no contingent liabilities or capital commitments (2016: None).

## 16. RELATED PARTIES

Other than the related parties which are consolidated in Note 3 the Group was related to Veterinary Professional Insurance Society Incorporated ("VPIS") during the year as the Group had influence over VPIS.

### Management Fees

The Society charges for management services provided to VPIS.

Management fee paid for the year was \$157,188 (2016: \$157,188). The Group pays Veterinary Professional Insurance Society (Inc.) (VPIS) rental income for occupying the premises they own. Rental expense to VPIS was \$20,400 (2016: \$20,400), the amount owed to VPIS as at 31 December 2017 was \$1,955 (2016: \$1,955).

The Foundation pays the Society for management services provided but all transactions are eliminated on consolidation.

XLVets is a company that a board member has a shareholding in and has been used for services in the year, totalling \$0 (2016: \$30,000).

## 17. SUBSEQUENT EVENTS

The Group does not have any subsequent events that require disclosure (2016: None).

New Zealand Veterinary Association's Foundation  
for Continuing Education (the Foundation)



# Minutes of 2017 Annual General Meeting

Minutes of the Annual General Meeting (AGM) of the NZVA's Foundation for Continuing Education (the Foundation), held at 4.10pm on 2 August 2017 at the Museum of New Zealand Te Papa Tongarewa, Wellington.

## 1. Confirmation of quorum

Confirmed

## 2. Welcome

Dr Peter Blaikie, President of the Boards of the NZVA and the Foundation, welcomed members to the Foundation's AGM.

Present:

Name	Entity
Caroline Robertson	NZVA Immediate Past President
Peter Blaikie	NZVA President
Bronwyn Smits	Board
Debra Gates	Board
Pieter Verhoek	Board
Garry Cozens	Auckland Branch
Kate Heller	BOP Branch
Janine van Dam	Canterbury Branch
Julia Pasztor	Canterbury Branch
Neil Stuttle	Hawkes Bay Branch
Todd Field	Nelson Branch
Liz Paton	Otago Branch
Rebecca Morley	Southland Branch
Cath Watson	Southland Branch
Charlotte Cantley	Waikato Branch
Ash Keown	Waikato Branch
Rochelle Ferguson	Wellington Branch
Helen Beattie	CAV Branch
Gordon Roberts	CAVM Branch
Victoria Chapman	Deer Branch
Harry Kwok	FAB Branch

Name	Entity
Richard Olde Riekerink	Industry Branch
Greg Chambers	Industry Branch
Neil Houston	Equine Branch
Andrea Ritmeester	Equine Branch
Robert Gumbrell	Retired Veterinarians
Stephen Hopkinson	DCV Branch
Neil MacPherson	DCV Branch
Jo Holter	Sheep & Beef Branch
Seton Butler	NZVA Member
Steve Merchant	NZVA Member
Frazer Allan	NZVA Member
Mark Gilmour	VPIS
Gavin Shepherd	VPIS
Steve Cranefield	VPIS
Mark Ward	NZVA CEO
Leanne Fecser	NZVA
Lynley Jenkins	NZVA
Elise Adams	NZVA
Megan Miller	NZVA
Hannah Schrader	NZVA
Emily McKewan	NZVA
Trish Thorpe	NZVA



### 3. Apologies

- Dr Roger Marchant
- Dr Renee Lodder
- Dr Jenny Weston
- Dr Simon Marshall
- Dr Peggy Angus-Cook
- Dr Jim Edwards
- Dr Andrea Murray
- Dr Alison Dewes
- Dr Julie McDade
- Dr Mark Bryan

*Dr Caroline Robertson/Dr Robert Gumbrell (retired)*  
**MOVED/SECONDED**  
*Carried*

### 4. Confirmation of Minutes of the 2016 Annual General Meeting

No proxies identified.

It was resolved that the Minutes of the Foundation AGM held on 22 June 2016 in Hamilton be accepted as a true and accurate record.

*Dr Robert Gumbrell (retired)/Dr Debra Gates*  
**MOVED/SECONDED**  
*Carried*

### 5. Chair's report

The Chair's report was received.

It was resolved that the 2016 Chair's report be accepted.

*Dr Caroline Robertson/Dr Cath Watson*  
**MOVED/SECONDED**  
*Carried*

### 6. Adoption of annual accounts for year ended 31 December 2016

The Acting Chair of the Audit and Risk Committee presented the audited financial report that was included in the 2016 Annual Report.

It was resolved that the audited financial accounts for the period ended 31 December 2016 are accepted.

*Dr Bronwyn Smits/Dr Pieter Verhoek*  
**MOVED/SECONDED**  
*Carried*

### 7. Foundation wind-down update

Dr Caroline Robertson gave an update on the Foundation wind-down which included:

- The transfer (by way of gift) of Foundation (previously VetLearn's) 20% share in Unit 4, Level 2, 44 Victoria Street, Wellington, property to the NZ Veterinary Trust (new entity) subject to:
- The subsequent dissolution of the Foundation by application to the Registrar of Incorporated Societies on the basis that the Foundation is no longer carrying on its operations and has no assets and liabilities (debts).

### 8. General business

With no further business, attendees were thanked for their attendance and the meeting was closed at 4.25pm.

*Dr Peter Blaikie*  
NZVA President

## Statement of Financial Performance

For the year ended 31 December 2017 (unaudited)

	Note	2017 \$	2016 \$
<b>REVENUE</b>			
Donations	2	-	40,000
Rental Income	2	16,324	16,324
Interest and other investment income	2	1,625	7,540
<b>Total Revenue</b>		<b>17,949</b>	<b>63,864</b>
<b>EXPENDITURE</b>			
Administration Expenses		18,248	18,248
Grants or Donations made		-	173,400
Other Expenses		10,714	9,180
<b>Total expenses</b>		<b>28,962</b>	<b>200,828</b>
<b>Operating deficit</b>		<b>(11,013)</b>	<b>(136,964)</b>

## Statement of Financial Position

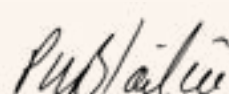
As at 31 December 2017 (unaudited)

	Note	2017 \$	2016 \$
<b>Current Assets</b>			
Bank accounts and cash		157,976	63,534
Accounts receivable and prepayments		1,698	22,698
Other current assets (Short term investments)		-	83,384
<b>Total Current Assets</b>		<b>159,674</b>	<b>169,616</b>
<b>Non Current Assets</b>			
Property, plant and equipment	3	158,645	160,980
<b>Total Non Current Assets</b>		<b>158,645</b>	<b>160,980</b>
<b>TOTAL ASSETS</b>		<b>318,319</b>	<b>330,596</b>
<b>Current Liabilities</b>			
Accounts payable and accrued expenses		3,222	4,486
<b>Total Current Liabilities</b>		<b>3,222</b>	<b>4,486</b>
<b>TOTAL LIABILITIES</b>		<b>3,222</b>	<b>4,486</b>
<b>NET ASSETS</b>		<b>315,097</b>	<b>326,110</b>
<b>Accumulated Funds</b>			
<b>Represented by:</b>			
General Reserves	4	315,097	326,110
<b>Equity at end of year</b>		<b>315,097</b>	<b>326,110</b>



**Mark Ward**

NZVA CEO  
Date 23 April 2018



**Peter Blaikie**

NZVA President  
Date 23 April 2018

## Statement of Cash Flows

For the year ended 31 December 2017 (unaudited)

	2017 \$	2016 \$
<b>Cash Flows from Operating Activities</b>		
<b>Cash was received from:</b>		
Donations, fundraising and other similar receipts	-	40,000
Receipts from providing goods or services	16,324	16,324
Interest and other investment receipts	961	4,519
Net GST	20,472	(20,144)
<b>Cash was applied to:</b>		
Payments to suppliers	27,530	24,192
Donations or grants paid	-	173,400
<b>Net Cash Flows from Operating Activities</b>	<b>10,227</b>	<b>(156,893)</b>
<b>Cash Flows from Investing and Financing Activities</b>		
<b>Cash was received from:</b>		
Receipts from the sale of investments	84,215	160,399
<b>Cash was applied to:</b>		
Payments to purchase investments	-	1,345
<b>Net Cash Flows from Investing and Financing Activities</b>	<b>84,215</b>	<b>159,054</b>
<b>Net Increase/(Decrease) in Cash</b>	<b>94,442</b>	<b>2,161</b>
<b>Opening Cash</b>	<b>63,534</b>	<b>61,373</b>
<b>Closing Cash</b>	<b>157,976</b>	<b>63,534</b>
<b>This is represented by:</b>		
<b>Bank Accounts and Cash</b>	<b>157,976</b>	<b>63,534</b>

The accompanying notes form part of and should be read in conjunction with these financial statements.







# Notes to the Financial Statements

For the year ended 31 December 2017 (unaudited)

## 1. STATEMENT OF ACCOUNTING POLICIES

### Entity

New Zealand Veterinary Association Foundation for Continuing Education (“Foundation”) is a registered charity under the Charities Act 2005. It is also a Society under the Incorporated Society Act 1908 set up to promote within New Zealand the furtherance of continuing education and research in veterinary science.

### Basis for Preparation

New Zealand Veterinary Association Foundation for Continuing Education has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Accounts Receivable and Accounts Payable which are stated inclusive of GST.

### Income Tax

New Zealand Veterinary Association Foundation for Continuing Education is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

## 2. SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied:

### 2.1 Property, Plant & Equipment

Property, Plant & Equipment are shown at cost less accumulated depreciation to date. Cost includes the value of consideration exchanged, and the costs directly attributable to bringing the item to working condition for its intended use. Properties have not been revalued since purchased.

#### (i) Depreciation

Depreciation has been provided on a straight line basis using estimated useful life of the assets. The Foundation Board considers following rates are appropriate:

Land	Not depreciated.
Building	50 years (2% Straight Line)

### 2.2 Accounts Receivable

Accounts receivable are recognised at the original invoice amount less impairment losses. Bad debts are written off in the period in which they are identified.



## 2.3 Accounts Payable

Trade and other payables represent the liabilities for goods and services provided to the Foundation prior to the end of the financial year that are unpaid. These amounts are usually settled within 30 days.

## 2.4 Revenue Recognition

### Rental

Rental income is recognised in the period in which it is earned.

### Interest Income

Interest income is recognised as interest accrues or when paid.

### Donation Income

Donation income is recognised in the period in which it is received.

## 2.5 Changes in Accounting Policies

There have been no changes in accounting policies during the financial year (2016: None).

## 3. PROPERTY, PLANT AND EQUIPMENT

Investment property is stated at cost less accumulated depreciation as detailed in the schedules below.

The Foundation has shared ownership in the land and building situated at 44 Victoria Street, the principal place of operation. Ownership is shared with New Zealand Veterinary Association (NZVA) and Veterinary Professional Insurance Society (VPIS) under an agreement & purchase dated August 2006. It receives rental revenue from NZVA.

	Opening Carrying Amount	Purchases \$	Sales/ Disposals \$	Current Year Depreciation And Impairment \$	Closing Carrying Amount \$
<b>2017</b>					
<b>Property, Plant and Equipment</b>					
Land	81,540	-	-	-	81,540
Buildings	79,440	-	-	2,335	77,105
<b>Total</b>	<b>160,980</b>	<b>-</b>	<b>-</b>	<b>2,335</b>	<b>158,645</b>
<b>2016</b>					
<b>Property, Plant and Equipment</b>					
Land	81,540	-	-	-	81,540
Buildings	81,776	-	-	2,336	79,440
<b>Total</b>	<b>163,316</b>	<b>-</b>	<b>-</b>	<b>2,336</b>	<b>160,980</b>

#### 4. ACCUMULATED FUNDS

	Capital Contributed by Members \$	Accumulated Surpluses or Deficits \$	Reserves \$	Total \$
<b>2017</b>				
Opening Balance	-	326,110	-	326,110
Surplus/(Deficit)	-	(11,013)	-	(11,013)
<b>Closing Balance</b>	<b>-</b>	<b>315,097</b>	<b>-</b>	<b>315,097</b>
<b>2016</b>				
Opening Balance	-	463,074	-	463,074
Surplus/(Deficit)	-	(136,964)	-	(136,964)
<b>Closing Balance</b>	<b>-</b>	<b>326,110</b>	<b>-</b>	<b>326,110</b>

#### 5. COMMITMENTS

There are no commitments as at balance date (2016: None).

#### 6. CONTINGENT LIABILITIES AND GUARANTEES

There are no contingent liabilities or guarantees as at balance date (2016: None).

#### 7. RELATED PARTIES TRANSACTIONS

		2017 \$	2016 \$	2017 \$	2016 \$
Description of Related Party Relationship	Description of the Transaction	Value of Transactions	Value of Transactions	Amount Outstanding	Amount Outstanding
Shared Ownership of building occupied by NZVA	Rental Income	16,324	16,324	1,564	1,564
Management Services supplied by NZVA	Management Fees	18,000	18,000	1,725	1,725

#### 8. EVENTS AFTER THE BALANCE DATE

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (2016: None).





## Veterinary Professional Insurance Society Incorporated (VPIS)

# Chairman's Report

**I am pleased to report on another successful year for the VPIS in 2017.**

There were fewer claims this year than in 2016, with the majority of claims involving companion animals (54%), equine (16%) and bovine (16%). We also received a high number of certification claims arising from complaints made by the Ministry for Primary Industries (MPI) to the Veterinary Council of New Zealand (VCNZ). This is discussed in more detail later in my report.

Dr Vince Peterson, an elected Director retired after serving as a Director and Chairman for 24 years and acting as Executive Officer for nearly half of 2017. The New Zealand Veterinary Association (NZVA) appointed Alpha Woolrich as Executive Officer in January 2018.

Alpha has a long background in the insurance industry having worked in direct and intermediary insurance roles in the private and public sectors. She has gained further experience in risk management through her roles with the Accident Compensation Corporation and the Ministry for Business, Innovation and Employment. Although Alpha is "not a vet", she has empathy and experience with pets and livestock.

Trish Thorpe is the main "go to" person for VPIS, and she has worked tirelessly to ensure that veterinarians and claims are managed effectively and efficiently. All of the staff in the NZVA are to be thanked for their support role in VPIS operations.

Greg Jones is our principal lawyer and barrister. He is supported by other experienced lawyers in dealing with our unique and complex insurance and litigation needs. The Board appreciates the service we receive.

I would like to thank our underwriter, Vero Liability, for its assistance and guidance during the year. It is pleasing to report that we have entered into a long-term agreement until 2019 after completing a remarket of our insurance needs. Crombie Lockwood continues to act as our broker and does an excellent job in managing our policy placement and pricing requirements. We are confident that we have a competitive underwriting model in a place that is maintaining minimal increases in our premiums.

The makeup of the Board remains very stable. The Directors have a dual role – as well as governing the business, most of their expertise is in managing and assessing claims. We continue to maintain expertise across the mix of species, so claims can be assessed and sorted according to each director's area of experience.

Dr Mark Gilmour and Dr Paul Fraser retired by rotation and have offered themselves for re-election. As there were no other nominees, both were re-elected.

The other Directors are Dr Brendon Bell (equine), Dr Steve Cranefield (dairy) and Dr Tanya Bootle (companion animal) and Mr Jim Rhynd, the Association of Rural Veterinary Practices (ARVP) farmer representative. I would like to thank them for their dedication to VPIS operations – their efforts ensure its success.

MPI complaints to the VCNZ about veterinarians and certification practices' claims deserve a mention. To date there have been six complaints; of which three have been resolved without misconduct charges being upheld. The number of these types of complaints are of extreme concern to VPIS and Vero Liability as the costs of investigating and managing these claims can easily exceed cover for Administrative Hearings. VPIS can end up defending these complaints out of its reserves. In addition to the financial cost, the stress and time taken for these cases to be heard affects the veterinarian immensely. VPIS is currently assisting with the review of the transport codes with the VCNZ, MPI, and the NZVA.

From a process point of view, we will be continuing to use the renewal platform that has been used in the last three years. It is not perfect, but scoping of a replacement has not been successful to date.

Since the Insurance Prudential Supervision Act (the Act) was passed in 2010, VPIS has been subjected to greater scrutiny by the Reserve Bank.

We continue to be in a strong financial position and easily "pass" our Actuary's Financial Condition Report, which is then submitted to the Reserve Bank. The Act prescribes that when VPIS reaches a premium income of \$1.5 million, there needs to be assets of \$3 million to secure the insurance. Our modelling suggests this is more than seven years away, but the Board is aware of the need to quietly build assets to remain an Insurer under the Act.

Our profit this year was \$114,000. Our equity position is strong at \$2.463 million, and the Reserve Bank solvency ratio is 408%.



A handwritten signature in cursive script that reads "G Shepherd".

**Dr Gavin Shepherd**  
Chairman



# Board Members



*Dr Gavin Shepherd*



*Dr Mark Gilmour*



*Dr Vince Peterson*

*(retired in 2017)*



*Dr Brendon Bell*



*Dr Steve Cranfield*



*Dr Paul Fraser*



*Dr Tanya Bootle*



*Mr Jim Rhynd*

# Notice of 2018 Annual General Meeting

The Annual General Meeting (AGM) of the Veterinary Professional Insurance Society (VPIS) will be held at Claudelands Event Centre, Brooklyn Road, Hamilton, on Wednesday 20 June 2018, following on from the New Zealand Veterinary Association (NZVA) AGM, which starts at 2.30pm.

## Agenda

1. Confirmation of quorum
2. Welcome
3. Apologies
4. Confirmation of minutes of the 2017 Annual General Meeting
5. Chairman's report
6. VPIS rules
7. Financial report
  - Adoption of annual accounts for year end 30 September 2017
  - Appointment of auditor for 2018 year end
8. Election of officers
9. General business
10. Venue for 2019 AGM





# Minutes of 2017 Annual General Meeting

Minutes of the 30th Annual General Meeting of the Veterinary Professional Insurance Society (VPIS), which was held in the Rangimaire Room, Level 3, Te Papa, Wellington, on 2 August 2017 at 4.25pm.

## 1. Confirmation of quorum

Quorum confirmed

## 2. Welcome

Dr Gavin Shepherd welcomed members to the 30th Annual General Meeting of the Veterinary Professional Insurance Society (VPIS).

### Members present:

Veterinary Professional Insurance Society Board:  
Dr Gavin Shepherd, Dr Mark Gilmour, Dr Steve Cranefield.

### In Attendance:

Mark Ward (CEO) Seton Butler, Steve Merchant, Stephen Hopkinson, Frazer Allan, Neil MacPherson, Andrea Ritmeester, Gordon Roberts, Harry Kwok, Jo Holter, Pieter Verhoek, Debra Gates, Peter Blaikie, Bronwyn Smits, Caroline Robertson, Richard Oude Riekerink, Victoria Chapman, Neil Stuttle, Rebecca Morley, Liz Paton, Todd Field, Kate Heller, Garry Cozens, Rochelle Ferguson, Janine van Dam, Greg Chambers, Lotte Cantley, Ash Keown, Robert Gumbrell.

## 3. Apologies

- Dr Vince Peterson
- Dr Paul Fraser
- Dr Brendon Bell
- Mr Jim Rhynd
- Dr Cath Watson

*Dr Gavin Shepherd/Dr Garry Cozens*

**MOVED/SECONDED**

**Carried**

## 4. Confirmation of Minutes of the 2016 Annual General Meeting

No proxies identified.

*It was resolved that the Minutes of the Veterinary Professional Insurance Society (VPIS) AGM held on 22 June 2016 in Hamilton be accepted as a true and accurate record.*

*Dr Gavin Shepherd/Dr Caroline Robertson*

**MOVED/SECONDED**

**Carried**

## 5. Chairman's Report

The Chair presented the report that was included in the 2016 Annual Report. It was taken as read.

*It was resolved that the 2016 Chair's Report be accepted.*

*Chair*

**MOVED/SECONDED**

**Carried**





## 6. VPIS Rules

It was resolved that the Members endorsed the revised July 2017 VPIS Rules.

*Dr Gavin Shepherd/Dr Stephen Hopkinson*

**MOVED/SECONDED**

**Carried**

## 7. Financial Report

### i. Adoption of annual accounts for the year ended 30 September 2016

Dr Gavin Shepherd presented the audited financial report for the year ended 30 September 2016.

It was resolved that the audited financial accounts for the period ended 31 December 2016 are accepted.

*Dr Gavin Shepherd/Dr Garry Cozens*

**MOVED/SECONDED**

**Carried**

### ii. Appointment of auditor for 2017 year end

It was resolved that Grant Thornton be appointed as the VPIS auditor for the 2017 financial year.

*Dr Gavin Shepherd/Dr Steve Cranefield*

**MOVED/SECONDED**

**Carried**

## 8. Election of Officers

Two Board members retired by rotation: Dr Gavin Shepherd and Dr Vince Peterson. Each was willing to stand again. There were no additional nominations. Gavin Shepherd and Vince Peterson were declared re-elected for a three-year term. The Chairman congratulated the successful candidates.

## 9. General Business

None.

## 10. Venue for 2018 Annual General Meeting

Hamilton, 19-22 June 2018

The meeting closed at 4.45pm

**Gavin Shepherd**

*Chairman*

# Independent Auditor's Report on the Summary Financial Statements

## Independent Auditor's Report

### Audit

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215 Lambton Quay  
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### To the Members of Veterinary Professional Insurance Society Incorporated

#### Report of the Independent Auditor on the Summary Financial Statements

##### Opinion

The summary financial statements of Veterinary Professional Insurance Society Incorporated on pages 60 to 66 which comprise the summary statement of financial position as at 30 September 2017, and the summary statement of comprehensive revenue and expenses, summary statement of changes in net assets and summary statement of cash flows for the year then ended, and related notes, are derived from the audited financial statements of Veterinary Professional Insurance Society Incorporated for the year then ended 30 September 2017. In our opinion, the accompanying summary financial statements are consistent, in all material respects, with the audited financial statements, on the basis described in Note 4.

##### Summary Financial Statements

The summary financial statements do not contain all the disclosures required by Public Benefit Entity International Public Sector Accounting Standards (Not-For-Profit) Reduced Disclosure Regime applied in the preparation of the audited financial statements of Veterinary Professional Insurance Society Incorporated. Reading the summary financial statements and the auditor's report thereon, therefore, is not a substitute for reading the audited financial statements and the auditor's report thereon.

##### The Audited Financial Statements and Our Report Thereon

We expressed an unmodified audit opinion on the audited financial statements in our report dated 19 January 2018.

##### Other Information Other than the Financial Statements and Auditor's Report thereon

The Board Members are responsible for the other information. The other information comprises the Annual Report but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we

## Independent Auditor's Report on the Summary Financial Statements

conclude that there is a material misstatement of this information, we are required to report that fact. We have nothing to report in this regard.

### Board Members' responsibilities for the Financial Statements

The Board Members are responsible on behalf of Veterinary Professional Insurance Society Incorporated for the preparation of the summary financial statements on the basis described in Note 4.

### Auditor's responsibilities for the Audit of the Financial Statements

Our responsibility is to express an opinion on whether the summary financial statements are consistent, in all material respects, with the audited financial statements based on our procedures, which were conducted in accordance with International Standard on Auditing (New Zealand (ISA (NZ) 810 (Revised), *Engagements to Report on Summary Financial Statements*.

Our firm carries out other assignments for Veterinary Professional Insurance Society Incorporated in the area of Solvency review and other assurance services. The firm has no other interest in the Veterinary Professional Insurance Society Incorporated.

### Restriction on use of our report

This report is made solely to Veterinary Professional Insurance Society Incorporated's members, as a body. Our audit work has been undertaken so that we might state to Veterinary Professional Insurance Society Incorporated's members, as a body, those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Veterinary Professional Insurance Society Incorporated's members and Veterinary Professional Insurance Society Incorporated for our audit work, for this report or for the opinion we have formed.

### Grant Thornton New Zealand Audit Partnership



**B Kennerley**  
Partner  
Wellington

19 January 2018

# Statement of Comprehensive Revenue and Expenses

For the year ended 30 September 2017

	Notes	2017 \$	2016 \$
<b>Revenue from Exchange Transactions</b>			
Gross premium		1,099,326	1,040,977
Premium ceded to Re-Insurer		(107,076)	(89,800)
Net premium		992,250	951,177
Membership revenue		205,267	204,353
Miscellaneous revenue		12,263	7,959
Investment income		36,662	93,866
Investment property income		20,400	20,401
(Loss)/gain on realised investments		(12,057)	20,345
Unrealised investment income		76,590	31,525
<b>Revenue from Non- Exchange Transactions</b>			
		-	-
<b>Total Revenue (including net premium)</b>		<b>1,331,375</b>	<b>1,329,626</b>
<b>Expenses</b>			
Gross benefit / claims	<b>8</b>	592,872	387,539
Claims ceded	<b>8</b>	(355,599)	(188,801)
Movement of provision	<b>8</b>	-	(105,091)
Insurance fees and premiums		513,971	524,718
Legal expenses		15,158	9,066
Administration		251,132	240,536
Finance cost		2,676	5,485
Board cost		108,131	91,557
Depreciation and amortisation		53,393	63,373
Investment management fee		12,743	12,509
Special projects		22,776	8,201
<b>Total Expenses</b>		<b>1,217,253</b>	<b>1,049,092</b>
<b>Total surplus/(deficit) for the year</b>		<b>114,122</b>	<b>280,534</b>
Other comprehensive revenue and expenses		-	-
<b>Total comprehensive revenue and expenses for the year</b>		<b>114,122</b>	<b>280,534</b>

These summary financial statements should be read in conjunction with the accounting policies and notes that follow.

## Statement of Changes in Net Assets

For the year ended 30 September 2017

	2017 \$	2016 \$
<b>Balance as at 1 October</b>	<b>2,349,098</b>	<b>2,068,564</b>
Surplus for the year	114,122	280,534
<b>Total surplus for the year</b>	<b>114,122</b>	<b>280,534</b>
Other comprehensive revenue	-	-
<b>Total Comprehensive revenue and expenses</b>	<b>114,122</b>	<b>280,534</b>
<b>Balance as at 30 September</b>	<b>2,463,220</b>	<b>2,349,098</b>



## Statement of Financial Position

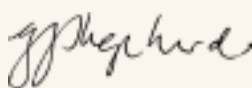
As at 30 September 2017

Notes	2017 \$	2016 \$
<b>Current Assets</b>		
Cash and cash equivalents	581,237	468,041
Investments	115,691	112,037
Receivables from exchange transactions	461,220	252,972
Interest accrued	2,010	1,478
GST receivable	-	-
<b>Total Current Assets</b>	<b>1,160,158</b>	<b>834,528</b>
<b>Non-Current Assets</b>		
Intangible assets	-	49,868
Capital work in progress	6,525	-
Investment property	205,003	208,528
Investment portfolio	2,089,143	2,009,749
<b>Total Non-Current Assets</b>	<b>2,300,671</b>	<b>2,268,145</b>
<b>Total Assets</b>	<b>3,460,829</b>	<b>3,102,673</b>
<b>Current Liabilities</b>		
Accounts payable	127,377	60,900
GST payable	74,016	51,893
Income received in advance	576,843	458,919
Sundry payables	219,373	181,863
Provision for claims	<b>8</b>	-
<b>Total Liabilities</b>	<b>997,609</b>	<b>753,575</b>
<b>Net Assets</b>	<b>2,463,220</b>	<b>2,349,098</b>
<b>Equity</b>	<b>2,463,220</b>	<b>2,349,098</b>

For and on behalf of the Board on 19 January 2018.



**Mark Ward**  
Chief Executive Officer



**Gavin Shepherd**  
Chairman

These summary financial statements should be read in conjunction with the accounting policies and notes that follow.

## Summary Statement of Cash Flows

For the year ended 30 September 2017

	2017 \$	2016 \$
Net cash flows from or used in operating activities	112,970	156,354
Net cash flows from or used in investing activities	3,880	3,433
Net cash flows from or used in financing activities	-	-
Net change in cash and cash equivalents	116,850	159,787
Cash and cash equivalents, beginning of year	580,078	420,291
<b>Cash and cash equivalents at end of year</b>	<b>696,928</b>	<b>580,078</b>



# Notes to the Summary Financial Statements

For the year ended 30 September 2017

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NZVA Annual Report 2017

## 1. REPORTING ENTITY

The Veterinary Professional Insurance Society Incorporated ("VPIS" or "Society") is a Public Benefit Entity registered as an Incorporated Society under the Incorporated Societies Act 1908 and is domiciled in New Zealand. Under the Insurance (Prudential Supervision) Act 2010 insurers are FMC entities as defined by the Financial Markets Conduct Act 2013.

On 15 July 2013 VPIS was issued the original licence and on 13 August 2015 was issued a revised license to carry on insurance business in New Zealand under the Insurance (Prudential Supervision) Act 2010, and is eligible to use the small insurance exemptions under this Act.

VPIS's principal activities are to establish such schemes or arrangements for insurance on behalf of members of VPIS against professional liability or fidelity guarantee insurance, and to promote, administer and operate, on behalf of Members of VPIS, any scheme of insurance so arranged.

VPIS operates a professional liability insurance scheme for veterinary practices and was licensed by the Reserve Bank in August 2013. VPIS takes advantage of all of the small insurer exemptions. These financial statements were approved for issue by the Board of VPIS on 19 January 2018.

## 2. STATEMENT OF COMPLIANCE

The full financial statements have been prepared in accordance with Generally Accepted Accounting Practice in New Zealand ("NZ GAAP"). The full financial statements comply with Public Benefit Entity International Public Sector Accounting Standards ("PBE IPSAS") and other applicable financial reporting standards as appropriate that have been authorised for use by the New Zealand Accounting Standards Board for Not-For-Profit entities. For the purposes of complying with NZ GAAP, the Society is a public benefit not-for-profit entity and is eligible to apply Tier 2 Not-For-Profit PBE IPSAS on the basis that it does not have public accountability and it is not defined as large.

The Board has elected to report in accordance with Tier 2 Not-For-Profit PBE Accounting Standards and in doing so has taken advantage of all applicable Reduced Disclosure Regime ("RDR") disclosure concessions. Refer to Note 4 for further information on the summary financial statements.

## 3. SUMMARY OF ACCOUNTING POLICIES

The significant accounting policies used in the preparation of these financial statements as set out below have been applied consistently to both years presented in these financial statements.

### 3.1 Basis of measurement

The measurement system adopted is standard historical cost except for investments which are at fair value. The accrual basis of accounting has been used unless otherwise stated and the financial statements have been prepared on a going concern basis.

The premium income and the claim expenses have been grossed up for 2016/17 year and the comparative figures have been adjusted accordingly.

### 3.2 Presentation and Functional Currency

The VPIS financial statements are presented in New Zealand dollars (\$), which is VPIS's functional currency. All financial information presented in New Zealand dollars has been rounded to the nearest dollar.





#### 4. SUMMARY FINANCIAL STATEMENTS

The summary financial statements have been extracted from the full financial statements of Veterinary Professional Insurance Society (Inc.) The summary financial statements comply with PBE FRS 43: Summary Financial Statements. The summarised financial statements cannot be expected to provide a complete understanding of the financial performance and financial position of VPIS as the full financial statements.

A set of full financial statements can be obtained by phoning the Executive Officer on (04) 495 1146 or writing to the Executive Officer, Veterinary Professional Insurance Society, PO Box 11-212 Wellington 6142.

The full financial statements, which were authorised for issue by the Board on 19 January 2018, have been audited by Grant Thornton, who issued an unqualified opinion, with no explanatory paragraphs, dated 19 January 2018.

#### 5. COMMITMENTS

There were no known commitments for capital expenditure at the reporting date. (2016: Nil).

#### 6. EVENTS SUBSEQUENT TO REPORTING DATE

There are no events subsequent to reporting date (2016: Nil).

#### 7. SOLVENCY DISCLOSURE

Under section 4.5 of the Solvency Standard for Non-Life Insurance business, issued by the Reserve Bank of New Zealand under section 55 of the Insurance (Prudential Supervision) Act 2010, VPIS is required to disclose certain information regarding its solvency position. As at 30 September 2017:

- (a) VPIS's Actual Solvency Capital was \$2.46m (2016: \$2.299m)
- (b) VPIS's Minimum Solvency Capital was \$0.603m (2016: \$0.496m)
- (c) VPIS's Solvency Margin was \$1.85m (2016: \$1.804m)
- (d) VPIS's Solvency Ratio was 408% (2016: 464%)

#### 8. CLAIMS PROVISION

Each year the Society makes a provision for potential claims and claims received but not yet settled.

	2017	2016
<b>Provision for Claims</b>	<b>\$</b>	<b>\$</b>
Opening Provision	-	105,091
Plus provision for current year	150,000	150,000
	150,000	255,091
Less paid current year	150,000	150,000
Less paid other years net of recoveries	-	30,636
Less reversal of other years provisions	-	74,455
<b>Closing Provision</b>	<b>-</b>	<b>-</b>



Provisions are treated as a current liability due to the uncertainty in measuring the portion of claims that are likely to be paid over a term exceeding one year where the aggregates have not been breached.

<b>Claims, fees &amp; expenses</b>	<b>2017</b> <b>\$</b>	<b>2016</b> <b>\$</b>
Expenses incurred current year claims	387,966	175,780
Expenses incurred prior years claims	204,906	211,759
	592,872	387,539
Claims ceded	(355,599)	(188,801)
Net claim expenses incurred during the year	<b>237,273</b>	<b>198,738</b>
Movement of Provision	-	(105,091)
<b>Net Claims cost for the year</b>	<b>237,273</b>	<b>93,647</b>



**Veterinarian Dr Kate Gloyn:**

- Committee Member (Special Interest Branch: Society of Dairy Cattle Veterinarians)
- President (LAVT Group: Large Animal Veterinary Technicians)



**NZVA | VPIS**  
**New Zealand Veterinary Association**

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*Photo: Rook (the dog) climbing Mount Sunday, Canterbury*



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